

**COLTON PARISH COUNCIL MEETING, THURSDAY 11th JANUARY 2018,
COLTON VILLAGE HALL AT 7:00 PM**

PRESENT: Acting Chairman Mrs Shirley Barnett, Cllrs Mrs Sarah Plater, Mrs Emma Godwin and Matt Crompton, County Cllr Martyn Tittley and Clerk Alison James. 3 members of public

APOLOGIES: Police (from Marisha Place)

DISCLOSURE OF INTERESTS: None

PUBLIC PARTICIPATION (Maximum of 20 mins):

Chairman proposed that public comments be allowed during meeting on HS2 (item 4).

Parishioner: Noted a bad pothole on Colton Rd. Emma Godwin volunteered to report on SCC system straight away and Martyn Tittley said he could then chase up.

Parishioner: Also commented on retaining wall of concrete blocks being built at railway station site behind Blue Wall and asked if it would be finished with same blue bricks, as currently looks very unsightly. Chairman responded that she had recently asked Clerk to ask LDC enforcement officer to look at this site when looking at another site nearby. Believed that planning permission did not include the retaining wall but Matt Crompton said this had been raised by another parishioner and not sure if the wall is on the development site or an adjacent site.

Parishioner: Questioned accuracy of para 4a) in draft minutes of last meeting. Martyn Tittley confirmed individuals can petition. Parishioner said he had managed to petition on phase 1 and process now made easier. PC agreed amendment to minutes.

Parishioner: Pointed out that flooding issue on B5013 (item 7 a) i)) also affects the HS2 underpass.

AGENDA (No member of public may address meeting hereafter):

1. Minutes of meeting held on 7th December 2017

With amendment agreed during Public Participation, minutes approved and signed.

2. Chairman's Announcements

Matt Crompton stressed importance of everyone being aware of availability of defibrillator at the Greyhound. Although had originally understood quoted cost was to include training, this was not the case. **But it can be used by anyone by ringing 999 or 111 to get code and they will talk you through how to use it.**

Chairman asked again if PC had received copy of invoice and a receipt for its £800 donation, needed to satisfy auditor. **Clerk** now had copy of invoice and would seek receipt from Greyhound if thank you letter did not specifically mention sum donated.

3. Payments

a) The following payments were approved:

i)	1654	Colton Village Hall – Room hire, January	£12.00
ii)	1655	LDC – Annual VH play area inspection	£67.80
iii)	1656	RBL Poppy Appeal – Remembrance wreath	£18.50
iv)	1657	Alison James – Clerk's salary, Jan (210.06); Home working exps, 5 weeks, 9 Dec – 12 Jan (20.00)	£230.06
v)	1658	HMRC – Payroll taxes Q3, Oct-Dec cheques	£192.63

(Total of payments approved this month = £520.99)

4. HS2

a) Petitioning including LDC and SCC petitions

Chairman explained that a lot of discussions had been taking place in recent weeks involving Andy Chappell, SCC and LDC. A helpful email received from Craig Jordan was read to meeting and gave links to information about petitioning process and thoughts on likely cost. Chairman had also spoken to Kings Bromley as they had petitioned on Phase 1. Felt that Colton concerns, particularly about construction traffic, would carry much more weight if had support of the Highways authority and were included in SCC and LDC petitions.

Andy Chappell explained that he had seen the LDC petition presented to full council just before Christmas and had highlighted relevant sections in Appendix A. Some of the references to Colton were oblique and in particular no mention had been made of damage to roads around Stockwell Heath due to construction traffic. Agreed with Chairman that Colton concerns would have more weight if included in SCC and LDC petitions and was prepared to provide wording and take part in any meetings.

Martyn Tittley explained that information coming from HS2 was changing all the time and often misleading. He had spoken recently to a Western Power contact about cabling and urged Colton to make contact now about cable runs ([Clerk](#) given contact details to pursue). Felt that making petitioning process easier was a ploy by HS2 to get everyone to petition and thereby water down the effect. Therefore better to get points included in local authorities' petitions. Said that if PC send copy of what Colton wants to say, he would do his utmost to ensure it is included in SCC petition.

Emma Godwin was worried that Colton message would get lost inside a larger petition and felt that Colton should do both i.e. most important points given to Martyn Tittley for SCC petition but other points also included in a Colton petition so that PC was doing all it could.

After further discussion, it was agreed that [Andy Chappell](#) would produce wordings for inclusion in LDC and SCC petitions and also for a Colton petition, which may need to be given to Clerk to actually submit. Chairman invited councillors to send any comments to Andy Chappell, who would then compile and circulate wordings to councillors, Craig Jordan and Sarah Mallen. PC agreed that money set aside in the budget for HS2 could be used for petitioning process. Martyn Tittley suggested that [Clerk](#) write formally to him, asking if any money can be made available by SCC for petitioning. Martyn Tittley also suggested that contact be made with Peter Burgess at Western Power to discuss moving cables. PC agreed to invite him to next PC meeting to give a short talk that can be heard by parishioners, as he had done at Kings Bromley ([Clerk](#)). Andy Chappell would also need to make contact to include information about cabling in the petitions.

b) Any other HS2 matters - None

5. Police matters - None

6. Planning Matters

a) To ratify/consider and make observations to the Planning Authority: None

b) To report on decisions of the Planning Authority - List of October and November decisions received from LDC including following not previously notified:

i) 17/01029/FUL - 3 Williscroft Place, Bellamour Way, Colton - Loft conversion to form bedroom and installation of flat roof dormer window to rear - Approved

c) Any other planning matters:

- i) Change of use to office building on Land Adjacent The Yorkshireman – Don Winn of LDC Enforcement would be checking site regarding fence and wall which needed permission according to approval conditions.
 - ii) Lichfield District Local Plan Allocations consultation – Has been circulated to councillors for any comments.
- d) Neighbourhood Planning – Nothing to report.

7. Highways & Footpaths

- a) Pending. To report on progress of pending issues:
 - i) Action on state of roads and pavements around parish – Flooding on river bridge; Flooding on B5013 to Abbots Bromley near Hamley Heath; Work on drain at top of High St – Potholes on Colton Rd would be followed up. Martyn Tittley is also chasing up report on flooding at river bridge. Re flooding near Hamley Heath and crashes after road iced up, Emma Godwin commented that problem had been raised 8-9 years ago but nothing done by Highways about blockage under road. Martyn Tittley thanked her for her reports and had been chasing them up. It was commented that SCC had gritted road very quickly after crashes.
 - ii) Winter road treatment including Icebusters – [Sarah Plater](#) would try to get Icebuster container filled at Highways depot. Martyn Tittley was thanked for arranging grit bin on Hollow Lane, though it was a long way from the steep hill. Hollow Lane is a gritting route in severe weather and was gritted by SCC in the snowy weather but High St never has been. Chairman had asked Clerk to contact Cllr Helen Fisher at SCC and a response was awaited.
- b) Matters arising since last meeting:
 - i) Change of Community Highway Liaison Officer – Mary Lee had moved to cover a different area. Trevor Mellor had taken over and responded very quickly to request to remove disabled space on Bellamour Way near Greyhound, having sprayed black paint the following day and requested a job to burn markings off.

8. Village Hall play area

- a) Update on maintenance work required following annual inspection report
- b) Redevelopment of play area – any progress from VHMC/Playground Group Understand that Group are waiting for a response from Biffa about funding and so not proceeding with further maintenance work at the moment.

9. Refurbishment of War Memorial

Update on progress with proposed works and tenders – Tender had been opened at December meeting and returned to Mike Pyle and nothing further heard. Chairman had been unable to find LDC list of contractors. [Clerk](#) to chase up Planning Dept/Conservation officer for response on whether planning permission required for works.

10. Adoption of phone box – Nothing further to report yet

11. Parish Magazine

Sarah Plater had attended meeting with PCC and PLT on behalf of PC. It had been agreed to switch printers and have new format in black and white (from March), which was the option the PC had been prepared to support.

12. Correspondence

To consider items of correspondence received:

- a) LDC – Invitation to next Parish Forum meeting to be held on Weds 28th February at 7pm (Email, circulated to cllrs)

- b) LDC – Local Plan Review Scoping Report (Email, circulated to cllrs)
- c) LDC – Consultation on Alrewas Neighbourhood Plan (Email)
- d) Ironman – Updates on Ironman Staffordshire (Email, circ. to cllrs and village organisations)
- e) CCRPG – Station usage information to 16/17 and next meeting on Tuesday 30th January (Emails, circulated to cllrs)
- f) Police and Crime Commissioner – Have your say on the policing precept (Email, circulated to cllrs)
- g) SCC – Public consultation on social care for people with mental health conditions (Email)
- h) SPCA – Weekly bulletins (Emails, circulated to cllrs)
- i) LDC – Calendar of Meetings and Forward Plan (Emails)
- j) Rural Services Network – Various bulletins (Emails)
- k) Civic Voice – War Memorials news (Emails)

Discussions had continued about withdrawal of bus service/ Needwood Connect. Chairman and Clerk had been in contact with SCC about usage figures for Colton. Some parishioners had said they were prepared to make a contribution to keep service going. Correspondence very recently received about SCC consultation on libraries service. [Matt Crompton](#) to arrange inclusion in next magazine.

13. Committees

Burial Grounds Committee – Completion of 16-17 accounts for Charity Commission; Meeting to be held on 23rd January – Clerk had completed accounts and was waiting for response from auditor as to when he can do audit. It was confirmed that all 3 parish councillors would be available for next meeting.

14. Finance

Budget and Precept for 18/19 – Clerk had circulated budget spreadsheet as compiled at budget meeting in December and it was agreed that the precept request be submitted to LDC on that basis ([Clerk](#) before 26th January). The 18/19 precept would be the same as for 17/18 at £14,810, which would mean an increase of £1.57 in band D council tax.

15. Parish Council matters

- a) Update of councillor details – Clerk had notified magazine editor and LDC of Sarah Plater’s change of address.
- b) Registration of Council land – Update of PC address at Land Registry; Access land at Heathway – Emma Godwin and Sarah Plater had met Hinson Parry surveyor on site, with affected tenants also present, and surveyor would be drawing up new plans and access agreement.
- c) Parish Council website including transparency grant application – SPCA had told Clerk that NALC had approved grant in full but no formal notification yet received.
- d) SPCA training sessions – Chairman asked [Clerk](#) to thank SPCA for information and explain that all councillors had already attended the courses on offer.
- e) Storage of Council papers – Not yet progressed ([Matt Crompton and Sarah Plater](#) to arrange with VHMC to check paperwork in Village Hall loft).

Next meeting date (provisional) – Thursday 8th February 2018.
Close of meeting 8:50pm