

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 4th MARCH 2020,
COLTON VILLAGE HALL AT 7:30 PM**

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of public may address meeting hereafter).

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 5th February 2020
4. Chairman's Announcements
5. Payments

a) To approve the following payments:

i)	1791	Colton Village Hall – Room hire, March (12.00); Play area insurance (113.96)	£125.96
ii)	1792	Vision ICT – Website training over phone in November, incl. VAT	£60.00
iii)	1793	Alison James – Clerk's salary, March (233.38); Home working expenses, 4 weeks, 8 Feb – 6 Mar (16.00); Mileage, Jan-Feb (27.00) BGC Clerk salary, 3 mths, 26 Nov-25 Feb (125.00) less tax (25.00)	£376.38

(Total new payments above, to approve this month = £562.34)

6. HS2

To consider any further developments and agree any action required:

- a) Response to petition and issues raised with Sarah Mallen and update following publication of Oakervee Review
- b) Approach from Kings Bromley PC for combined parishes' action and meeting
- c) Community engagement and offer of Phase 2a update from HS2
- d) Security of properties at Stockwell Heath
- e) Agreement with HS2 for survey access at Stockwell Heath – Progress on obtaining money due from HS2
- f) Any other HS2 matters including damage to ditches in Moor Lane

7. Police matters

To note any matters arising and agree any action required, including What3words system

8. Planning Matters

a) To note the following applications and make observations to the Planning Authority:

- i) 18/01303/FULM (Full application (Major)) – Land North of Bellamour Lane, Colton – Proposed gas fired electricity generating facility (generating up to 49.99MW of electricity) including formation of new access road and associated structures/facilities and 18/01423/FULM (Full application (Major)) – Land North of Bellamour Lane, Colton –

Formation of new access road to serve proposed gas fired electricity generating facility (generating up to 49.99MW of electricity)

- To receive updates on any further developments and agree any action required.

- ii) 20/00079/FUL – Old Wood Farm, 6 Blithbury Road, Colton – Installation of horse walker area
 - iii) 20/00218/FUH – Rosewood Farm Barn, Blithbury Road, Colton – Single storey extension to create garden room
- b) To report on any recent decisions of the Planning Authority.
- c) To note the following other planning matters and agree any action required:
- i) Solar farm pre-planning screening request in accordance with Environmental Impact Assessment legislation – Colton Mill Farm and Cawarden Springs Farm

9. Highways & Footpaths

- a) To report on progress of pending issues and agree any action required:
- i) State of roads and pavements around parish – including further flooding on the river bridge, by the Yorkshireman and by Bellamour Lane bridge; damaged pavements by Blue Wall and near Dun Cow
 - ii) Specific action relating to footpath alongside Colton Rd
 - iii) Various reported footpath obstructions and damaged stiles/gates including broken kissing gate on Footpath 76
 - iv) Footpath 28 at top of High St – Further emails
 - v) Flooding at Park Lane
 - vi) Gulley emptying and other issues – Email to Highways proposed by Chairman in her email of 13/12; Possible combined initiative with other local parish councils
 - vii) Request for street cleaning on Colton Rd near Blue Wall and Yorkshireman
- b) To consider any issues arising since last meeting and agree any action required:
- i) SCC response on reporting options for those without internet access
 - ii) Silt under brook bridge
 - iii) Rules for skips on roads and verges

10. To report on progress with new Post Office service in village

11. Correspondence

To note items of correspondence received and agree any actions required:

- a) Parishioner's email of 17/1 – Various damage to fence near Closed Burial Ground, brook bank by gate and waste bin washed/blown away in storm (Email, circulated to cllrs)
- b) Parishioner's email of 22/2 about dangerous state of footpath alongside Colton Rd (Email, circulated to councillors)
- c) SCC – Information on Grass Cutting and Weed Control plans from April 2020 (Email, circulated to councillors)
- d) SCC – Introduction of 'West and Shires Permit Scheme' on all publicly maintained roads in the county from 1st April, for improved control and management of works by utility companies ('Street works') and highway maintenance ('Road works') (Email, circulated to cllrs)
- e) CCRPG – Minutes of January meeting and date of Tuesday 31st March for next meeting and AGM (Email, circulated to councillors)

- f) LDC – Survey of how and where people keep fit and leisure facilities across Lichfield District, closing 14th March (Email)
- g) SBC – New Stafford Borough Local Plan 2020-2040 – Issues & Options stage consultation, closing 31st March (Email)
- h) Cannock Chase DC – Invitation to contribute to Parks and Open Spaces survey, before 27th March, as part of preparation of new Local Plan (Email)
- i) SCC – Update on Staffordshire Day on Friday 1st May (Email)
- j) SCC – Newsletters including Ironman on Sunday 7th June (Email)
- k) Staffs Fire & Rescue Service – Consultation on draft Safety Plan 2020-2024, closing 22nd March (Email)
- l) Staffs Community Foundation – Update on Best Kept Village roadshows (Email)
- m) Keep Britain Tidy – Great British Spring Clean, 20th March–13th April (Email)
- n) SPCA – Weekly bulletins (Emails, circulated to cllrs)
- o) Rural Services Network – Various bulletins (Emails)

12. Committees

To receive any update from Burial Ground Committee:

- a) Report of meeting on 17th February.
- b) To choose development option for Colton PC website (1 page for £30 plus VAT or multiple pages for £100 plus VAT) to enable addition of Burial Ground page.

13. Finance and audit

- a) To receive report of income and expenditure against budget for year 2019/20 to date.
- b) To agree earmarking of reserves at end of 2019/20 financial year.
- c) To receive progress report from Clerk on update of signatories on bank mandate.
- d) To agree terms of instruction of TGM for 2020 season.

14. Parish Council matters

- a) Website accessibility – To consider Clerk’s recommendation that Vision ICT be commissioned to provide Website Accessibility Statement for £45 plus VAT and that earmarked NALC transparency grant money be used.
- b) VHMC - To receive report from PC representative.
- c) Safe storage of documents – To consider feasibility of storage of documents relating to PC land etc. by solicitors.
- d) Cloud storage – To consider options.
- e) Training - To consider any options e.g. CPRE/SPCA planning training event on Sat 28th March.
- f) To note dates of next meetings – Wednesday 1st April at 7.30pm for Parish Council meeting and Parish Assembly on Thursday 9th April at 7.30pm.