

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 5th FEBRUARY 2020,
COLTON VILLAGE HALL AT 7:30 PM**

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of public may address meeting hereafter).

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 9th January 2020 (one revision to draft)
4. Chairman's Announcements
5. Payments

- a) To note the following payment, added and approved at previous meeting:
 - i) 1787 J Carter – Donation for prizes for VE Day Commemorative Hanging Basket competition (per minute page 1118, item 13 b), 4 Sep19) £200.00
- b) To approve the following payments:
 - i) 1788 Colton Village Hall – Room hire, February £12.00
 - ii) 1789 HMRC – Payroll taxes, Q3 Oct-Dec (200.02) plus extra month Jan (58.34) as missed last month £258.36
 - iii) 1790 Alison James – Clerk's salary, February (233.38); Home working expenses, 4 weeks, 11 Jan – 7 Feb (16.00); £249.38

(Total new payments above, to approve this month = £519.74 plus £200.00 additional to January agenda total)

6. HS2

To consider any further developments and agree any action required:

- a) Response to petition and issues raised with Sarah Mallen
- b) Community engagement and offer of Phase 2a update from HS2
- c) Security of properties at Stockwell Heath
- d) Agreement with HS2 for survey access at Stockwell Heath – Progress on obtaining money due from HS2
- e) Any other HS2 matters including damage to ditches in Moor Lane

7. Police matters

To note any matters arising and agree any action required, including What3words system

8. Planning Matters

- a) To note the following applications and make observations to the Planning Authority:
 - i) 18/01303/FULM (Full application (Major)) – Land North of Bellamour Lane, Colton – Proposed gas fired electricity generating facility (generating up to 49.99MW of electricity) including formation of new access road and associated structures/facilities and 18/01423/FULM (Full application (Major)) – Land North of Bellamour Lane, Colton –

Formation of new access road to serve proposed gas fired electricity generating facility (generating up to 49.99MW of electricity)

- To receive updates on any further developments and agree any action required.

- ii) 20/00064/FUH – Lothlorien, Blithbury Road, Colton – Single storey front and side extensions to form porch, entrance lobby and covered way and installation of timber cladding and render to front elevation.

b) To report on any recent decisions of the Planning Authority.

9. Highways & Footpaths

a) To report on progress of pending issues and agree any action required:

- i) State of roads and pavements around parish – including further flooding on the river bridge and by the Yorkshireman; damaged pavements by Blue Wall and near Dun Cow
- ii) Specific action relating to footpath alongside Colton Rd
- iii) Further inconsiderate parking by Blue Wall
- iv) Various reported footpath obstructions and damaged stiles/gates
- v) Footpath 28 at top of High St – Email of 28/1
- vi) Flooding at Park Lane
- vii) Gulley emptying – Email to Highways proposed by Chairman in her email of 13/12; Possible combined initiative with other local parish councils

b) To consider any issues arising since last meeting and agree any action required:

- i) Enquiry/complaint of 12/1 from parishioner about brook flooding

10. To report on progress with new Post Office service in village

11. To consider request from VHMC for contribution to cost of wi-fi at Village Hall

12. Correspondence

To note items of correspondence received and agree any actions required:

- a) LDC – Slides of presentation on Code of Conduct (Email, circulated to cllrs)
- b) Power for All, Rugeley – Notice of Community meeting on 27th January (Email, circulated to cllrs)
- c) LDC – Date of Thursday 2nd April at 6.30pm for next Parish Forum meeting, including update on Lichfield Policing (Email, circulated to cllrs)
- d) CCRPG – Agenda for meeting on Tuesday 28th January (Email, circ. to cllrs)
- e) Vision ICT - Website accessibility update and offer of preparing accessibility statement for £45 plus VAT (Email, circulated to councillors)
- f) Keep Britain Tidy – Great British Spring Clean, 20 March-13 April (Email)
- g) SPCA – Weekly bulletins (Emails, circulated to cllrs) including further Local Councillor training course dates, update on no Council Tax referendum principles for PCs and Severn Trent Community Fund
- h) Rural Services Network – Various bulletins (Emails)

13. Committees

To receive any update from Burial Ground Committee.

14. Finance and audit

- a) Budget for 2020/21 – Precept request submitted to Lichfield District Council.
- b) To review the PC's financial regulations.

- c) To receive progress report from Clerk on update of signatories on bank mandate.
- d) To receive update on payments for Heathway grazing licence and fencing work carried out on land.

15. Parish Council matters

- a) Members' Code of Conduct – To re-adopt the NALC Code of Conduct.
- b) Common land in Colton Parish – To receive update on parishioner's documentary evidence of PC ownership of 2 areas of common land and to agree update to asset register.
- c) VHMC - To receive report from PC representative.
- d) Safe storage of documents – To agree appropriate storage/location for documents relating to PC land.
- e) Cloud storage – To consider options.
- f) To confirm arrangements for Parish Assembly (currently scheduled for Maundy Thursday 9th April at 7.30pm).
- g) To note date of next meeting – Wednesday 4th March at 7.30pm.