

**COLTON PARISH COUNCIL MEETING, THURSDAY 11th JULY 2019,
COLTON VILLAGE HALL AT 7:30 PM (N.B. Later start time)**

PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS:

PUBLIC PARTICIPATION (Maximum of 20 mins):

AGENDA (No member of public may address meeting hereafter):

1. Minutes of meeting held on 13th June 2019
 2. Election of Chairman and Vice Chairman (if possible)
 3. Declarations of Acceptance of Office (if applicable)
 4. Chairman's Announcements
 5. Payments
 - a) To approve the following payments:

i)	1750	Colton Village Hall – Room hire, July	£12.00
ii)	1751	LDC – Tree inspection report, incl. VAT	£180.00
iii)	1752	ICO – Data protection registration fee	£40.00
iv)	1753	HMRC – Payroll taxes, Q1 Apr-Jun	£200.02
v)	1754	Alison James – Clerk's salary, July (233.38); Home working exps, 4 weeks, 15 Jun – 12 Jul (16.00); Mileage, Mar-Jun (63.00)	£312.38
vi)	1755	Petty cash	£50.00
 - b) To approve in advance for payment in August:

i)	1756	Alison James – Clerk's salary, August (233.38); Home working exps, 4 weeks, 13 Jul – 9 Aug (16.00)	£249.38
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- (Total payments above, to approve this month = £1043.78)
6. HS2
 - a) Update on response to petition
 - b) Agreement with HS2 for survey access at Stockwell Heath
 - c) Any other HS2 matters
7. Police matters

Request for PC meeting dates over the next 12 months
8. Planning Matters
 - a) To ratify/consider and make observations to the Planning Authority:
 - i) 18/01303/FULM (Full application (Major)) – Land North of Bellamour Lane, Colton – Proposed gas fired electricity generating facility (generating up to 49.99MW of electricity) including formation of new access road and associated structures/facilities and 18/01423/FULM (Full application (Major)) – Land North of Bellamour Lane, Colton – Formation of new access road to serve proposed gas fired electricity generating facility (generating up to 49.99MW of electricity) – Update on any further developments and action required.
 - ii) 19/00753/OUTMEI (Outline Application (Major) with EIA) - Rugeley Power Station, Armitage Road, Armitage – Outline planning application for the creation of development platform and the demolition of existing

office building and environmental centre, site clearance, remediation and mixed-use development comprising: up to 2,300 new dwellings, up to 1.2 ha of mixed-use, up to 5 ha of employment, a 2-form entry primary school, formal and informal publicly accessible open space, ground mounted solar panels and key infrastructure including new adoptable roads within the site and the provision of a primary access junction on to A513 and associated works (All matters reserved except access)

- iii) 19/00284/COU – Lea Hall Farmhouse, Lea Lane, Rugeley – Change of use of, and extension to, redundant agricultural buildings to form 5 dwellings, erection of 2 new parking barns, installation of driveway and associated works including demolition of portal framed agricultural buildings – Amended plans and additional information received
 - iv) 19/00830/FUL – 6 Old Wood Farm, Blithbury Road, Colton – Installation of 6 floodlights to manage
 - v) 19/00940/FUH – School House, Bellamour Way, Colton – Single storey extension to rear with rooflight to form family room
- b) To report on decisions of the Planning Authority: None notified by LDC
 - c) Any other planning matters:
 - i) Reinstatement of section of brick wall by Greyhound pub/Cedar Cottage
 - ii) Caravan on land off Heathway
 - iii) LDC investigation into Clerk’s difficulties accessing online system

9. Highways & Footpaths

- a) Pending. To report on progress of pending issues:
 - i) Action on state of roads and pavements around parish – Flooding on river bridge; Flooding on B5013 to Abbots Bromley near Hamley Heath; Footpath alongside Colton Rd.
 - ii) Various footpath obstructions and damaged stiles/gates
 - iii) Any update on Footpath 28 at top of High St
 - iv) Bench at bottom of Martlin Lane
- b) Matters arising since last meeting:
 - i) Clearing of overgrowth on Footpath 53 on PC land off Heathway
 - ii) Grass cutting around brook bridge and up to B5013

10. War Memorial Refurbishment

Options for new bench

11. New local bus service

12. Possible Post Office service in village

13. Improved signage for defibrillator

14. Signage or gating at entrances to village

15. Arrangements for brown bin collection

16. Correspondence

To consider items of correspondence received:

- a) Parishioner – Request for sponsorship of Community Hanging Basket competition in summer 2020 to mark VE Day 75 (Post, circulated to councillors)
- b) LDC – Papers from Parish Forum meeting on 25th June, including presentations on Neighbourhood Planning, Making planning decisions and Update on policing (Emails, circulated to cllrs & some info to go on website)

- c) SCC – Road closure order for Hollow Lane on 30th July for tree-trimming works, hopefully for 1 day only (Email, circ to cllrs, magazine editor and general circulation list, copy for noticeboard and to go on Facebook)
- d) HS2 – Advance notice of launch of Phase 2a Community and Environment and Business and Local Economy Funds (Email, circulated to cllrs)
- e) HS2 – High Speed Rail (West Midlands – Crewe) Bill: Amended Bill, Plans, Sections and Book of Reference – Lodged at Rugeley Library and memory stick received by Clerk (Post)
- f) Trent & Dove Housing – New affordable homes in Hill Ridware (Email, poster on noticeboard)
- g) SCC – Staffordshire Warmer Homes Initiative, offering help for new central heating systems for eligible homes (Email)
- h) Citizens Advice South East Staffs – Invitation to open evening on 23rd July (Email, circulated to cllrs)
- i) SCC – Details of ‘Doing our Bit’ campaign, to inspire people to do one more small thing to help themselves, their family and those around them, and People Helping People Fund to support local community projects (Emails)
- j) SCC – Consultation on draft revised Statement of Community Involvement, explaining how they consult people and organisations in preparing policies and processing planning applications (Email)
- k) Community Foundation for Staffordshire – New Rural Development Fund, for small community & voluntary groups, now open until 27th August (Email)
- l) Staffs Police – Recruitment of Independent Advisor volunteers (Email)
- m) Healthwatch Staffs – Annual report (Email)
- n) LDC – Further round of Small Business Grant Scheme now open (Email)
- o) SPCA – Weekly bulletins (Emails, circulated to cllrs)
- p) SCC – Weekly news updates (Emails)
- q) LDC – Calendar of Meetings (Emails)
- r) Rural Services Network – Various bulletins (Emails)

17. Committees

Burial Ground Committee –

- a) Membership including PC approval of proposed new parishioner representative Paul Waring
- b) Report of meeting held 19th June

18. Finance

- a) Annual Governance and Accountability Return for 2018-19 including Certificate of Exemption
- b) Review of Risk Assessment – Amendments from BGC about safety of memorials
- c) Revision of Standing Orders
- d) Accounts processing – Training in new Scribe Accounts package
- e) Renewal of anti-virus software for PC laptop
- f) Proposed purchase of laminator

19. Parish Council matters

- a) Council land off Heathway – damage to fence and rubbish tipping
- b) Registration of Council land – Update re access land at Heathway
- c) Tree inspection – Follow-up work required
- d) Website – Additional training for Clerk
- e) PC representatives on VHMC and revised notice of AGM on Tues 13th August
- f) Best day and time for future PC meetings
- g) Timing of publication of minutes in parish magazine
- h) Next meeting – September (date and time to be agreed). (No meeting in August)

Close of meeting