

**COLTON PARISH COUNCIL MEETING, THURSDAY 13th JUNE 2019,
COLTON VILLAGE HALL AT 7:00 PM**

PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS:

PUBLIC PARTICIPATION (Maximum of 20 mins):

AGENDA (No member of public may address meeting hereafter):

1. Minutes of Annual Meeting and PC meeting held on 16th May 2019
2. Election of Chairman and Vice Chairman
3. Declarations of Acceptance of Office
4. Chairman's Announcements
5. Payments
 - a) To approve the following payments:

i)	1745	Colton Village Hall – Room hire, June	£12.00
ii)	1746	TGM – Grass cutting May/June – Closed BG, 2 cuts (90.00), Village Hall front and rear, 3 cuts (276.00) plus VAT	£439.20
iii)	1747	Toplis Associates–Internal audit 18-19 incl VAT	£132.00
iv)	1748	Alison James – Clerk's salary, June (233.38); Home working exps, 4 weeks, 18 May – 14 Jun (16.00); BGC Clerk salary, 26 Feb – 25 May (125.00) less tax (25.00)	£349.38
v)	1749	Starboard Systems – Scribe parish council accounts software & support, 1 year incl. VAT <i>(to be confirmed)</i>	£231.30

(Total payments above, to ratify or approve this month = £1163.88)

6. HS2

- a) Update on response to petition – Follow up email from Jeremy Croxall, HS2 and response from Andy Chappell on 7th June
- b) Ground investigations – Proposed site visit and any other issues
- c) Extraordinary Highways sub-group meeting on Thursday 6th June
- d) Agreement with HS2 for survey access at Stockwell Heath
- e) Any other HS2 matters

7. Police matters

Cessation of role of Partnership Manager, Marisha Place

8. Planning Matters

- a) To ratify/consider and make observations to the Planning Authority:
 - i) 18/01303/FULM (Full application (Major)) – Land North of Bellamour Lane, Colton – Proposed gas fired electricity generating facility (generating up to 49.99MW of electricity) including formation of new access road and associated structures/facilities and 18/01423/FULM (Full application (Major)) – Land North of Bellamour Lane, Colton – Formation of new access road to serve proposed gas fired electricity generating facility (generating up to 49.99MW of electricity) – Update on any further developments and action required.

- ii) 19/00363/FUL – Land adjacent School Cottage, Bellamour Way, Colton – Erection of a 3 bedroom dwelling and associated works (attached to School Cottage) – Any update and response to parishioner comments to PC (Objections submitted and deadline for comments to LDC now passed).
 - iii) 19/00694/FUH (Full application (Householder)) – The Granary, School Lane, Colton – Single storey extension to side and rear and installation of 3 rooflights to detached garage
- b) To report on decisions of the Planning Authority: None
- c) Any other planning matters:
- i) Works at Heavy Plant Services, Colton Rd
 - ii) Demolition of outbuildings to rear of The Greyhound

9. Highways & Footpaths

- a) Pending. To report on progress of pending issues:
- i) Action on state of roads and pavements around parish – Flooding on river bridge; Flooding on B5013 to Abbots Bromley near Hamley Heath; Footpath alongside Colton Rd.
 - ii) Various footpath obstructions and damaged stiles/gates
 - iii) Any update on Footpath 28 at top of High St
 - iv) Bench at bottom of Martlin Lane
- b) Matters arising since last meeting: None

10. War Memorial Refurbishment

Estimates for cost of proposed new bench

11. Possible new local bus service

12. Improved signage for defibrillator

13. Correspondence

To consider items of correspondence received:

- a) Parishioner – Request for more attractive signage at entrance to village (Email, circulated to councillors)
- b) Mavesyn Ridware and Post Office – Possible outreach Post Office service (Email, sent to all councillors)
- c) Colton History Society – Request for letter of support from PC for lottery bid for new website (Email, circulated to cllrs)
- d) LDC – Invitation to next Parish Forum meeting on Tuesday 25th June, including presentations on Neighbourhood Planning, Making planning decisions and Update on policing (Email, circulated to cllrs)
- e) LDC – Request for any update on Colton’s Neighbourhood Plan (Email; Clerk has replied)
- f) House of Commons – Publication of HS2 Bill Select Committee’s Third Special Report on 7th June (Email, circulated to cllrs)
- g) SCC – Reminder about HS2 Commonplace website giving information specific to Staffordshire (Email)
- h) HS2 – High Speed Rail (West Midlands – Crewe) Bill: Amended Bill & Plans etc. to be deposited at Rugeley Library and in electronic format (Email)
- i) CCRPG – Papers for next meeting on Tuesday 28th May (Email, circ. to cllrs)
- j) SCC – Offer of Data Protection service to parish councils (Email)

- k) Staffs Police – Newsletter for June (Email)
- l) LDC – Information on Grants for community organisations for projects promoting community safety (Email, circulated to cllrs) and Grants for start up, young and expanding businesses (Email)
- m) VHMC – New terms and conditions for hire of Village Hall (Email)
- n) SPCA – Weekly bulletins (Emails, circulated to cllrs)
- o) SCC – Weekly news updates (Emails)
- p) LDC – Calendar of Meetings (Emails)
- q) Rural Services Network – Various bulletins (Emails)

14. Committees

Burial Ground Committee – Membership including parishioner representatives;
Update on progress including unsafe headstones

15. Finance

- a) Annual Governance and Accountability Return for 2018-19 including
 - i) Certificate of Exemption
 - ii) Internal audit report
 - iii) Annual Governance Statement (Section 1)
 - iv) Accounting Statements (Section 2)
 - v) Notice of Electors' Rights
- b) Completion of audit letter from internal auditor
- c) Review of Risk Assessment
- d) Revision of Standing Orders
- e) Any update on accounts processing and potential packages

16. Parish Council matters

- a) Registration of Council land – Access land at Heathway
- b) Tree inspection – Any action on report received
- c) PC representatives on VHMC and notice of AGM on Weds 17th July
- d) PC representatives on PLT – Response to request for regular feedback to PC
- e) Data protection registration
- f) SPCA training courses - Local Councillors
- g) SLCC branch meeting
- h) Next meeting – Thursday 11th July 2019 – time to be agreed

Close of meeting