

**COLTON PARISH COUNCIL MEETING, THURSDAY 10th MAY 2018,
COLTON VILLAGE HALL AT 7:00 PM**

PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS:

PUBLIC PARTICIPATION (Maximum of 20 mins):

AGENDA (No member of public may address meeting hereafter):

1. Minutes of meeting held on 5th April 2018

2. Chairman's Announcements

3. Payments

- a) To approve the following payments:
 - i) 1673 Colton Village Hall – Room hire, April (PC meeting and Assembly) £67.00
 - ii) 1674 Simon Down – Removal of rubbish heap and debris from Closed BG £360.00
 - iii) 1675 Vision ICT – Development of new PC website to meet transparency requirements £600.00
 - iv) 1676 BHIB Ltd – Annual PC insurance (subject to checking new policy and cover) £579.61
 - v) 1677 Burial Ground Admin Committee – Request for funds £2,000.00
 - vi) 1678 St Mary's Church – Donation for use of Church Room for PC meeting with HS2 Ltd £25.00
 - vii) 1679 Alison James – Clerk's salary, May, including pay award (222.06) ; Back pay for April (4.35); Home working exps, 5 weeks, 7 Apr – 11 May (20.00) £246.41

(Total payments above, for approval this month = £3,878.02)

4. HS2

- a) Petitioning including Promoter's Response, meeting with HS2 Ltd and Select Committee hearing
- b) Any other HS2 matters

5. Police matters

New head for Lichfield's Neighbourhood Policing Team – Chief Insp Mark Smith

6. Planning Matters

- a) To ratify/consider and make observations to the Planning Authority:
 - i) 18/00559/CLE – Parchfields Farm, Colton Road, Colton - Certificate of Lawfulness (Existing): Retention of concrete base
 - ii) 18/00652/FUL – 4 Martlin Cottages, Martlin Lane, Colton – Single storey extension to front to form WC
- b) To report on decisions of the Planning Authority: None notified
- c) Any other planning matters
 - i) Works at Narrow Lane
 - ii) Blue Wall
- d) Neighbourhood Planning

7. Highways & Footpaths

- a) Pending. To report on progress of pending issues:
 - i) Action on state of roads and pavements around parish – Potholes on Colton Road and elsewhere; Flooding on river bridge and under railway bridge; Flooding on B5013 to Abbots Bromley near Hamley Heath; Newlands Lane; Drain at top of High St
- b) Matters arising since last meeting: None

8. Village Hall play area

Update from VHMC/Playground Group

9. Refurbishment of War Memorial

10. Commemoration of 100th anniversary of end of First World War

11. Bus service

12. Adoption of phone box

Broken pane of glass

13. Grass cutting arrangements

14. Correspondence

To consider items of correspondence received:

- a) Border Collie Trust – Response to concerns raised previously about commercial dog walking in village (Email, circulated to cllrs)
- b) VHMC – Request for parish councillor to become VHMC trustee (Email, circ to cllrs)
- c) Ironman – Staffordshire road closure information on Sunday 10th June (Email, circ to cllrs and village organisations)
- d) SCC – Results of Rights of Way consultation (Email, circ to cllrs)
- e) SCC – Weekly Highways update on pothole repairs (Email)
- f) SCC – Parish Council Website Information Review (Email, dealt with by Clerk)
- g) Staffordshire Police – Invitation to respond to National Rural Crime Survey 2018 (Email, circ to cllrs)
- h) Staffordshire Police – Open day at Stafford HQ on Sunday 3rd June (Email)
- i) LDC - Local Plan Review consultation, until 11th June (Email, circ to cllrs)
- j) LDC – 2019 Elections information for Parish Clerks (Email, circ to cllrs)
- k) LDC – Minutes of Parish Forum meeting held on 7th March and copies of presentations (Email, circ to cllrs)
- l) Staffordshire Police – First bi-monthly newsletter (Email)
- m) Burntwood Town Council – Neighbourhood Plan consultation (Email)
- n) SPCA – Weekly bulletins (Emails, circulated to cllrs)
- o) LDC – Calendar of Meetings and Forward Plan (Emails)
- p) Rural Services Network – Various bulletins (Emails)

15. Committees

Burial Grounds Committee – report of meeting on 26th April including request for funds

16. Finance

- a) National Pay Award for Clerks
- b) Annual Governance and Accountability Return 2017-18 including internal audit arrangements
- c) Asset register
- d) Review of Risk Assessment
- e) Earmarked reserves
- f) Receipt of 2018-19 precept of £14,810 from LDC
- g) Community Infrastructure Levy – Parish Meaningful Proportion of £2,071.25 due from LDC in early May

17. Parish Council matters

- a) Registration of Council land – Access land at Heathway
- b) Development of new Parish Council website using transparency grant
- c) General Data Protection Regulation and Data Protection Officer

Next meeting date (provisional) –Thursday 14th June 2018

Close of meeting