

**COLTON PARISH COUNCIL MEETING, THURSDAY 13th SEPTEMBER 2018,
COLTON VILLAGE HALL AT 7:00 PM**

PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS:

PUBLIC PARTICIPATION (Maximum of 20 mins):

AGENDA (No member of public may address meeting hereafter):

1. Minutes of meeting held on 12th July 2018

2. Chairman's Announcements

3. Payments

- a) To ratify the following payment made during August:
- | | | | |
|----|------|--|---------|
| i) | 1695 | Alison James – Clerk's salary, August (222.06);
Home working expenses, 4 weeks, 14 July-
10 August (16.00) | £238.06 |
|----|------|--|---------|
- b) To approve the following payments:
- | | | | |
|------|------|--|-----------|
| i) | 1696 | Trent Grounds Maintenance – Grass cutting at
Village Hall and various verges - 1 cut in July
(167.40), 2 cuts in August (277.80) | £445.20 |
| ii) | 1697 | Alison James – Clerk's salary, Sept (222.06);
Home working exps, 5 weeks, 11 Aug – 14
Sep (20.00); BGC Clerk salary 26 May –
25 Aug (125.00) less tax (25.00) | £342.06 |
| iii) | 1698 | G Hancock – War Memorial refurbishment
less 5% retainer (<i>To be confirmed</i>) | £6,418.20 |
| iv) | 1699 | Petty cash | £50.00 |
| v) | 1700 | Clarke Computers – 2 hrs IT support
(<i>To be confirmed</i>) | £100.00 |

(Total payments above, to ratify or approve this month = £7,593.52)

4. HS2

- a) Any update on response to petition and support from Michael Fabricant MP
- b) Road Safety Fund and Woodlands Fund
- c) Any other HS2 matters – Phase 1 engagement drop in sessions

5. Police matters

Update on officers covering Colton. Recent thefts and break-in

6. Planning Matters

- a) To ratify/consider and make observations to the Planning Authority:
- i) 18/01030/ABN – Field to the North East of Boughey Hall, School Lane, Colton – Erection of farm building for storage and animal shelter – Comments submitted but application subsequently withdrawn
- ii) 18/01139/COU – Old Wood Farm, 6 Blithbury Road, Colton – Change of use of part of farm from agricultural use to equine use to form livery consisting of 8 stables and menage – Comments submitted.
- iii) 18/01240/FUL – Hamley Heath Barn, Jonghams Lane, Hamley Heath – First floor extension to side – Nil return submitted.

- iv) 18/01282/FUL – Forge House, Bellamour Way, Colton – Installation of decorative steel entrance gates to replace existing timber entrance gates
- b) To report on decisions of the Planning Authority (List of delegated decisions for June and July received from LDC):
 - i) 18/00652/FUL – 4 Martlin Cottages, Martlin Lane, Colton – Single storey extension to front to form WC - Approved
- c) Any other planning matters:
 - i) Blue Wall
 - ii) New building at Heavy Plant Services site
 - iii) Proposed back up energy facility off Bellamour Lane

7. Highways & Footpaths

- a) Pending. To report on progress of pending issues:
 - i) Action on state of roads and pavements around parish – Potholes on Colton Road and elsewhere; Flooding on river bridge and under railway bridge; Flooding on B5013 to Abbots Bromley near Hamley Heath; Roundabout at bottom of High St; Footpath alongside Colton Rd
 - ii) Trees obscuring view and broken fence at Rugeley Trent Valley station
 - iii) Speed of traffic on Bellamour Way and High St
 - iv) Flooding of footpath 49
- b) Matters arising since last meeting:
 - i) Various footpath obstructions and damaged stiles/gates
 - ii) Letter from parishioner about removal of road sign at Newlands Lane
 - iii) Strimming of footpath by PC land at Heathway
 - iv) Bench at bottom of Martlin Lane

8. Village Hall play area

- a) PC invitation to official opening of playground on 14th September at 3.30pm
- b) Annual play area inspection
- c) Email of 25/6 from VHMC chairman about funding of future maintenance work

9. War Memorial Refurbishment

- a) Receipt of donation of £4,000 from benefactor towards works
- b) Completion of refurbishment works and payment of contractor less retainer

10. Commemoration of 100th anniversary of end of First World War

- a) Proposed arrangements including Remembrance services, History Society exhibition, bell ringing, commemorative edition of Parish News and road closure
- b) Request from PCC for donation of £150 towards cost of special edition of Parish News
- c) Potential donation to History Society towards cost of exhibition

11. Adoption of phone box

12. Correspondence

To consider items of correspondence received:

- a) HS2 Ltd – HS2 Phase 2A newsletter (Email, circulated to cllrs, copy for noticeboard and website)

- b) LDC – Notice of next Parish Forum meeting on Monday 22nd October at 7pm (Email, circulated to cllrs)
- c) LDC – ‘Be a councillor’ sessions on 10th October (Email, circulated to cllrs, poster for noticeboard)
- d) CCS – Notice of extraordinary meeting to mark closure of CCS (Post and email, circulated to cllrs)
- e) SPCA – Weekly bulletins including details of SPCA Executive Committee nominations, Small Scale Flood Alleviation funding applications and Round Table on Rural Buses (Emails, circulated to cllrs)
- f) CCRPG – Agenda and, subsequently, minutes for meeting on 31st July (Email, circulated to cllrs)
- g) SCC – End of WW1 commemorations and availability of Staffs Great War website for information and publicity (Email, circulated to cllrs)
- h) Action on Hearing Loss charity – Information about project funded by LDC to run information sessions and hearing checks (Email, circulated to cllrs, poster for noticeboard)
- i) Staffordshire Police – Newsletter, July (Email, circulated to cllrs)
- j) Staffordshire Commissioner – New governance arrangements for fire and rescue began on 1st August (Email)
- k) Stafford BC – New Local Plan consultation (closing 18th Sept) (Email)
- l) Staffs Playing Fields Assocn – Annual report and papers for AGM (Email)
- m) SCC – Weekly news updates including pothole repairs (Emails)
- n) SCC – Staffordshire History Festival in Sept and October (Email)
- o) LDC – Calendar of Meetings and Forward Plan (Emails)
- p) Rural Services Network – Various bulletins (Emails)

13. Committees

Burial Ground Committee – Update on any matters arising

14. Finance

- a) Annual Governance and Accountability Return 2017-18
- b) Internal Auditor’s comments including revision of standing orders and financial regulations
- c) Asset register
- d) Review of Risk Assessment
- e) Licence for land at Heathway

15. Parish Council matters

- a) PC representation on VHMC
- b) Registration of Council land – Access land at Heathway
- c) Development of new Parish Council website using transparency grant
- d) Purchase of Parish Council laptop using transparency grant and IT support
- e) General Data Protection Regulation

- f) SPCA training sessions
- g) Next meeting date (provisional) –Thursday 10th October 2018

Close of meeting