

**COLTON PARISH COUNCIL MEETING, THURSDAY 12th JULY 2018,
COLTON VILLAGE HALL AT 7:00 PM**

PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS:

PUBLIC PARTICIPATION (Maximum of 20 mins):

AGENDA (No member of public may address meeting hereafter):

1. Minutes of meeting held on 14th June 2018

2. Chairman's Announcements

3. Payments

a) To approve the following payments:

i)	1675	Vision ICT – Development of new PC website to meet transparency requirements (deferred from May meeting, pending website progress)	£600.00
ii)	1688	Colton Village Hall – Room hire, July	£12.00
iii)	1689	Trent Grounds Maintenance – Village Hall grass cutting, 1 cut in June (92.00); 2 cuts of various verges in June (47.50); VAT (27.90)	£167.40
iv)	1690	Stephen Perkin – Closed Burial Ground grass cutting etc., April - June	£216.00
v)	1691	Toplis Assocs Ltd –Internal audit for 2017-18	£124.80
vi)	1692	Alison James – Clerk's salary, July (222.06) Home working exps, 4 weeks, 16 June – 13 July (16.00) ; Mileage, March-June (80.10)	£318.16
vii)	1693	HMRC – Payroll taxes, Q1 April - June	£191.56
viii)	1694	Alison James – Reimbursement for purchase of new laptop (429.98) and software (139.00)	£568.98

(Total new payments above, for approval this month = £1,598.90)

4. HS2

- a) Petitioning – response following Select Committee hearing
- b) Early access agreement for surveys
- c) Any other HS2 matters – Power lines

5. Police matters

6. Planning Matters

- a) To ratify/consider and make observations to the Planning Authority:
 - i) 18/00319/FUL – Chase View, Narrow Lane, Colton – Two storey rear extension to form kitchen/dining room and bedrooms (amendment to application 16/01039/FUL) and erection of detached games room
 - ii) 18/00819/FUL – 9 Littlehay Manor, Colton – Replacement of hawthorn hedge and rail fence with stone pillars and feather edge board fencing and replacement of existing gate with solid wooden gate
 - iii) 18/00893/FULM – Land North of Trent Valley Trading Estate, Station Rd, Rugeley – Erection of detached steel framed industrial unit and associated works
- b) To report on decisions of the Planning Authority (List of delegated decisions for May received from LDC):

- i) 18/00315/FUL – Heavy Plant Services, Colton Rd, Colton – Build retaining wall behind existing blue brick wall and faced with stained close board timber with 2.1m palisade fence on top – Approved
- ii) 18/00406/FUL – Office next to the Yorkshireman Inn, Colton Rd, Colton – Erection of 1.13m high brick wall adjacent to office; erection of smoking shelter - Approved
- c) Any other planning matters
 - i) Blue Wall

7. Highways & Footpaths

- a) Pending. To report on progress of pending issues:
 - i) Action on state of roads and pavements around parish – Potholes on Colton Road and elsewhere; Flooding on river bridge and under railway bridge; Flooding on B5013 to Abbots Bromley near Hamley Heath; Newlands Lane; Roundabout at bottom of High St
 - ii) Trees obscuring view and broken fence at Rugeley Trent Valley station
 - iii) Speed of traffic on Bellamour Way and High St
- b) Matters arising since last meeting:
 - i) Flooding of footpath 49

8. Village Hall play area

Email of 25/6 from VHMC chairman about funding of future maintenance work

9. War Memorial Refurbishment

10. Commemoration of 100th anniversary of end of First World War

11. Adoption of phone box

12. Grass cutting arrangements

13. Correspondence

To consider items of correspondence received:

- a) Statera Energy – Public exhibition event on Tuesday 31st July, 5pm-8pm at Village Hall about plans for proposed new back up energy facility in the parish (Email, circulated to cllrs and to put on website and noticeboard)
- b) PCC – Letter of thanks for recent donations for parish magazine, mowing of Pedley’s Croft and room use (Email, circulated to cllrs)
- c) CCS – Future of CCS and abandoning merger with Support Staffordshire (Email)
- d) HS2 Groundwork UK – Details of projects funded via Phase One Community and Environment Fund and Business and Local Economy Fund (Email)
- e) Cannock Chase DC – Local Plan review consultation (Email)
- f) Stafford Borough Council – Consultations on new Local Plan and related documents (Email)
- g) LDC – Changes in mandatory licensing of Homes of Multiple Occupancy (HMOs) (Email, poster for noticeboard)
- h) SPCA – Weekly bulletins (Emails, circulated to cllrs)
- i) SCC – Weekly news updates including pothole repairs (Emails)
- j) LDC – Calendar of Meetings and Forward Plan (Emails)
- k) Rural Services Network – Various bulletins (Emails)

14. Committees

Burial Ground Committee – Any matters arising, including decayed tree in Closed BG

15. Finance

- a) Annual Governance and Accountability Return 2017-18
- b) Internal Auditor's comments
- c) Asset register
- d) Review of Risk Assessment
- e) Earmarked reserves

16. Parish Council matters

- a) Registration of Council land – Access land at Heathway
- b) Development of new Parish Council website using transparency grant
- c) Purchase of new Parish Council laptop using transparency grant and IT support
- d) General Data Protection Regulation and Data Protection Officer
- e) Clerk's hours of work

Next meeting date (provisional) –Thursday 13th September 2018

Close of meeting