

**COLTON PARISH COUNCIL MEETING, THURSDAY 14th JUNE 2018,
COLTON VILLAGE HALL AT 7:00 PM**

PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS:

PUBLIC PARTICIPATION (Maximum of 20 mins):

AGENDA (No member of public may address meeting hereafter):

1. Refurbishment of War Memorial

Consideration of further quotes, timescale and funding for works

2. Minutes of meeting held on 10th May 2018

3. Chairman's Announcements

4. Payments

a) To approve the following payments:

i)	1675	Vision ICT – Development of new PC website to meet transparency requirements (deferred from previous meeting, pending website progress)	£600.00
ii)	1680	Colton Village Hall – Room hire, May and June	£24.00
iii)	1681	Trent Grounds Maintenance – Village Hall grass cutting, 3 cuts in April and May (276.00); 1 cut of various verges in May (47.50); VAT (64.70)	£388.20
iv)	1682	Terry Bailey – Stockwell Heath grass cutting, 4 cuts in April and May	£68.00
v)	1683	Alison James – Clerk's salary, June (222.06) Home working exps, 5 weeks, 12 May – 15 June (20.00); BGC Clerk salary, 26 Feb – 25 May, (100.00)	£342.06
vi)	1684	St Mary's Church – Contributions to mowing Pedley's Croft (125.00) and to Parish Magazine (1060.00) (pending item 13)	£1,185.00
vii)	1685	Petty cash	£50.00
viii)	1686	Andy Chappell – Reimbursement of expenses for representing PC at HS2 Select Committee hearing in London on 14 th May	£62.10
ix)	1687	BHIB Ltd – Additional premium for cover for regalia	£11.84

(Total new payments above, for approval this month = £2,131.20)

5. HS2

a) Petitioning including Select Committee hearing

b) Any other HS2 matters

6. Police matters

Change to officers covering Colton

7. Planning Matters

a) To ratify/consider and make observations to the Planning Authority:

i) 18/00746/CLE – Malt House Farm, Newlands Lane, Stockwell Heath - Certificate of Lawfulness (Existing): Confirm that Prior Notification

14/01231/PND has been lawfully implemented and that consent has been secured in perpetuity

- b) To report on decisions of the Planning Authority (List of delegated decisions for March and April received from LDC):
 - i) 18/00342/COU – Sherracop, Newlands Lane, Stockwell Heath – Change of use of domestic outbuildings to form one 1 bedroom dwelling and one 3 bedroom dwelling - Approved
- c) Any other planning matters
 - i) Update from LDC on enforcement complaints
 - ii) Blue Wall
 - iii) Use of LDC 'consultation cloud' system
- d) Neighbourhood Planning

8. Highways & Footpaths

- a) Pending. To report on progress of pending issues:
 - i) Action on state of roads and pavements around parish – Potholes on Colton Road and elsewhere; Flooding on river bridge and under railway bridge; Flooding on B5013 to Abbots Bromley near Hamley Heath; Newlands Lane; Drain at top of High St
- b) Matters arising since last meeting:
 - i) Trees obscuring view and broken fence at Rugeley Trent Valley station
 - ii) Speed of traffic on Bellamour Way and High St

9. Village Hall play area

Update from VHMC/Playground Group

10. Commemoration of 100th anniversary of end of First World War

11. Bus service

12. Adoption of phone box

13. Requests from PCC for contributions to Parish Magazine and mowing of Pedley's Croft

14. Grass cutting arrangements including various verges

15. Correspondence

To consider items of correspondence received:

- a) CCRPG – Papers for meeting on Tuesday 29th May and acknowledgement of membership fee (Emails, circulated to cllrs)
- b) Produce Guild members – Damage to 50th anniversary tree due to strimming by TGM (Email, circ to cllrs)
- c) VHMC – Amended terms and conditions for hall hire due to GDPR (Email)
- d) VHMC – Notice of AGM, moved to 26th July (Email)
- e) LDC – Notice of Submission of Local Plan Allocations (Email, circ to cllrs)
- f) Various privacy notices and requests for confirmation to remain on circulation lists in relation to GDPR (Emails)
- g) LDC – Neighbourhood Plans for Fradley and Elford (Emails)
- h) Seafarers UK Charity – Marking Merchant Navy Day on 3rd September (Post)
- i) Staffordshire Police – Bi-monthly newsletter, May (Email)
- j) SPCA – Weekly bulletins (Emails, circulated to cllrs)

- k) SCC – Weekly news updates including pothole repairs (Emails)
- l) LDC – Calendar of Meetings and Forward Plan (Emails)
- m) Rural Services Network – Various bulletins (Emails)

16. Committees

Burial Ground Committee – Any matters arising, including fallen tree by Open BG

17. Finance

- a) Annual Governance and Accountability Return 2017-18
 - i) Internal audit report
 - ii) Annual Governance Statement (Section 1)
 - iii) Accounting Statements (Section 2)
 - iv) Notice of Electors' Rights and documents for website
- b) Asset register
- c) Review of Risk Assessment
- d) Earmarked reserves – including earmarking of Community Infrastructure Levy received

18. Parish Council matters

- a) Registration of Council land – Access land at Heathway
- b) Development of new Parish Council website using transparency grant
- c) Purchase of new Parish Council laptop using transparency grant
- d) General Data Protection Regulation and Data Protection Officer
- e) Possible Cilca course in Staffordshire for Clerk
- f) Clerk's hours of work

Next meeting date (provisional) – Thursday 12th July 2018

Close of meeting