

**COLTON PARISH COUNCIL MEETING, THURSDAY 8th MARCH 2018,
COLTON VILLAGE HALL AT 7:00 PM**

PRESENT:

APOLOGIES:

DISCLOSURE OF INTERESTS:

PUBLIC PARTICIPATION (Maximum of 20 mins):

AGENDA (No member of public may address meeting hereafter):

1. Minutes of meeting held on 8th February 2018

2. Chairman's Announcements

3. Payments

a) To approve the following payments:

i)	1662	Colton Village Hall – Room hire, March (tbc)	£12.00
ii)	1663	LDC – Tree inspection report	£180.00
iii)	1664	Petty Cash	£50.00
iv)	1665	HOC Administration 2 – HS2 Petition fee	£20.00
v)	1666	Alison James – Clerk's salary, Mar (210.06); Home working exps, 4 weeks, 10 Feb –9 Mar (16.00); Mileage for Oct-Feb (79.20); BGC Clerk salary less tax for 26/11 -25/2 (100.00)	£405.26

(Total payments above, for approval this month = £667.26)

4. HS2

- a) Petitioning including update on Colton PC petition
- b) Approval of Construction Routes
- c) Any other HS2 matters

5. Police matters

6. Planning Matters

- a) To ratify/consider and make observations to the Planning Authority: None
- b) To report on decisions of the Planning Authority: None notified
- c) Any other planning matters:
 - i) Change of use to office building on Land Adjacent The Yorkshireman
 - ii) Station Works, Colton Rd
 - iii) Cedar Cottage, Bellamour Way
- d) Neighbourhood Planning

7. Highways & Footpaths

- a) Pending. To report on progress of pending issues:
 - i) Action on state of roads and pavements around parish – Flooding on river bridge; Flooding on B5013 to Abbots Bromley near Hamley Heath;
 - ii) Winter road treatment
 - iii) Tree roots lifting footpath in Heathway
- b) Matters arising since last meeting: None

8. Village Hall play area

Update from VHMC/Playground Group

9. Refurbishment of War Memorial

10. Commemoration of 100th anniversary of end of First World War

11. Bus service

12. Adoption of phone box

13. Correspondence

To consider items of correspondence received:

- a) CCRPG – Minutes of meeting held on Tuesday 30th January and date for next meeting of Tuesday 27th March (Email, circulated to cllrs)
- b) LDC – Armitage with Handsacre Neighbourhood Plan consultation (Email)
- c) CCDC – Hednesford Neighbourhood Plan consultation (Email)
- d) SPCA – Weekly bulletins (Emails, circulated to cllrs)
- e) LDC – Calendar of Meetings and Forward Plan (Emails)
- f) Rural Services Network – Various bulletins (Emails)

14. Committees

Burial Grounds Committee – Update on activity since last meeting including Clerk's meeting with auditor Alan Toplis

15. Finance

- a) Clerk's meeting with internal auditor Alan Toplis
- b) VAT claim for 2016-17
- c) Financial report on income and expenditure vs budget for 2017-18 to date
- d) Earmarked reserves
- e) Asset register
- f) Risk assessment
- g) Grass cutting at Village Hall 2018 – Instruction of TGM

16. Parish Council matters

- h) Registration of Council land – Access land at Heathway
- i) Development of new Parish Council website using transparency grant
- j) General Data Protection Regulation and Data Protection Officer
- k) Storage of Council papers
- l) Clerk's Contract of Employment
- m) Clerk's attendance at SLCC branch meeting on 15th March

Next meeting date (provisional) –Thursday 5th April 2018 (N.B. 1st Thursday of month)

Parish Assembly – Thursday 12th April 2018 at 7.30pm

Close of meeting