

**COLTON PARISH COUNCIL MEETING, THURSDAY 2ND JANUARY 2025
AT 7.30 PM (APPROXIMATELY, TO FOLLOW BURIAL GROUND
COMMITTEE STARTING AT 7PM) AT COLTON VILLAGE HALL**

PUBLIC PARTICIPATION

(Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of the public may address the meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 4th December
4. Chairman's Announcements
5. Payments
 - a) To approve the following payment:
 - i) 2050 Alison James – Clerk's salary, January (370.96); Home working expenses, 3 weeks, 7 Dec – 3 Jan less Xmas week (12.00); Reimbursement for bank payment to magazine delivery girl set up for 27 Dec for January delivery (20.00); Reimbursement for set of XL printer cartridges ordered 29 Nov (55.17) plus VAT (11.03); Burial Ground Clerk salary, 1 Oct – 31 Dec (137.50) less tax (27.50) £579.16
6. Planning Matters
 - a) To note any applications received and make observations to the Planning Authority: None received by time of issue of agenda
 - b) To report on any recent decisions of the Planning Authority: None received by time of issue of agenda
 - c) To hear any update on planning application for Moreton Brook Solar Farm off Lea Lane in Blithfield parish (East Staffs Borough Council ref. P/2024/00696)
7. Highways, Footpaths and Open Spaces
 - a) To report on new issues or progress and agree any action required:
 - i) Flooding and highways maintenance - Hollow Lane flooding; Drain near bridge on Bellamour Way; Poor state of Newlands Lane; Pothole on Bellamour Way opposite school
 - ii) SCC flood resilience projects
 - iii) Improving the appearance of the parish and any progress with finding parish handyperson
 - iv) Issue of speeding in the village raised by parishioners – Response to Community Highways Officer email about speed survey options and any progress with purchase/installation of electronic monitoring device
 - v) Rights of way maintenance including Hollow Lane stiles

8. Correspondence

To note items of correspondence received and agree any actions required:

- a) LDC – New Link Up transport service for rural villages within Lichfield District (Email, circulated to cllrs, magazine, general distribution list etc.)
- b) Staffs Commissioner – Have your say (until 12 January) on Policing and Fire & Rescue Services in Staffordshire and budget for 25/26 (Email, circulated to cllrs)
- c) Community Foundation for Staffs – Best Kept Village and Community Competition 2025, including Best Village and Community, Community Spirit and artwork competitions (on a village theme) for children and adults plus briefing roadshows in person and online in January (Email, circ to cllrs)
- d) Railway 200 via SPCA – Invitation to get involved in Railway 200 events, to celebrate the 200th anniversary of the birth of the modern railway in 2025 (Email, circulated to cllrs)
- e) SPCA – Various bulletins including advice note on employer NI changes (Emails, mainly circulated to cllrs)
- f) SCC – Monthly newsletter including plans to redevelop the visitor hub at Marquis Drive, upgrade facilities at Chasewater and re-launch the 92-mile Staffordshire Way (Email)
- g) CCDC – Cannock Chase Local Plan submitted to Secretary of State for independent examination (Email)

9. Committees

To hear any update from the Burial Ground Committee meeting held prior to this meeting

10. Finance and audit

- a) To hear progress on any action required after interim audit
- b) To hear update on process and costs for potential move to gov.uk domain and email addresses
- c) To confirm precept request of £19,000 for 2025/26 and form to be signed for submission to LDC
- d) To hear update on switch of banking to Lloyds

11. Parish Council matters

- a) To agree date and time for Parish Assembly – Previously suggested to hold it before a PC meeting

12. Date of next meeting – Wednesday 5th February at 7pm