

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 2nd OCTOBER 2024
AT 7:30 PM (APPROXIMATELY) AT COLTON VILLAGE HALL (TO FOLLOW
BURIAL GROUND COMMITTEE MEETING STARTING AT 7PM)**

PUBLIC PARTICIPATION

(Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of the public may address the meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence

2. To receive declarations of interest

3. To approve minutes of meeting held on 28th August

4. Chairman's Announcements

5. Payments

- a) To ratify the following payment approved by email due to September meeting being brought forward:
- i) 2030 TGM grass cutting in August (and 1 cut in July missed previously) - Village Hall, 2 cuts (191.70), Closed Burial Ground, 3 cuts (141.84), Stockwell Heath, 1 cut (31.52) plus VAT (73.01) £438.07
 - b) To approve the following payments:
 - i) 2031 St Mary's Church – Contribution to costs of printing Parish Magazine 2024 (1,425.00) and mowing Pedley's Croft 2024 (200.00) (subject to agreement at item 9) £1,625.00 t.b.c.
 - ii) 2032 Alison James – Clerk's salary, October (356.93) Home working expenses, 4 weeks, 7 Sep – 4 Oct (16.00); Reimbursement for bank payment to magazine delivery girl set up for 27 Sept for October delivery (20.00); BGC Clerk salary for 1 Jul – 30 Sep (137.50) less tax (27.50); Reimbursement for PC Remembrance Sunday poppy wreath & delivery (24.49); Reimbursement for black XL printer cartridge ordered 22 Sep (22.04) plus VAT (4.41) £553.87
 - iii) 2033 M B Contracts – Removal of fallen willow tree at ford/brook bridge on 24th August (90.00) plus VAT (18.00) £108.00
 - iv) 2034 CPRE – Renewal of PC membership to 7/11/25 £29.00
 - v) 2035 SLCC – Renewal of Clerk's membership to 31/10/25 £112.00

(Total of new payments for approval at b) above is £2427.87, subject to confirmation of amount for cheque 2031).

6. Planning Matters

- a) To note any applications received and make observations to the Planning Authority:
- i) 23/01249/LBC – Malt House Farm, Bellamour Way, Colton - Listed Building Consent for installation of chimney pots into existing chimneys,

removal of 2 roof windows to extension and installation of electric car charging point - LDC deadline has passed; no objections raised

- b) To report on any recent decisions of the Planning Authority:
 - i) 24/00046/COU – Colton Lodge, Bellamour Way, Colton – Change of use of coach house and barn to 1 dwelling, erection of single storey rear extension, parking and external works - Approved

7. Highways, Footpaths and Open Spaces

- a) To report on new issues or progress and agree any action required:
 - i) Flooding and highways maintenance - Drain near bridge on Bellamour Way; Hollow Lane; poor state of Newlands Lane
 - ii) SCC flood resilience projects
 - iii) Road closures – Any further issues
 - iv) Pavement on High St near Littlehay Manor
 - v) New SCC Environment team – Any tasks to suggest for their work list
 - vi) Improving the appearance of the parish and any jobs for parish handyperson
 - vii) Litter picking
 - viii) Issue of speeding in the village raised by parishioners - Proposed purchase and installation of speed detection device

8. To discuss arrangements for Remembrance Sunday

Road closure order and PC wreath obtained

9. To discuss requests from PCC for contribution to annual costs of printing parish magazine and mowing Pedley's Croft

10. To discuss plans for Colton Summer Festival in June 2025 including insurance cover

11. To discuss ideas to raise profile of PC on social media and with younger generation

Any follow up on draft Engagement Plan circulated by Noel Talbot

12. Correspondence

To note items of correspondence received and agree any actions required:

- a) HS2 Ltd - HS2 Phase 2a remediation works and farewell from Liz Davis as Community Engagement Officer (Emails, circulated to cllrs)
- b) PCC – Invitation to new vicar's welcome/licensing service (Email, circulated to cllrs)
- c) SCC Highways – Road closure overnight (10pm to 5am) from 7th to 12th October on B5013 Colton Rd from its junction with Blithbury Rd to the River Trent overbridge for works to railway bridge (Email; posted on village Facebook site)
- d) Mavesyn Ridware PC – Mavesyn Ridware Neighbourhood Plan consultation (Email)
- e) Staffordshire Commissioner – 'Have your say on Policing and Fire and Rescue in Staffordshire' consultation, open until 21 October (Email)
- f) Chief Fire Officer – 'Community Risk Management Plan 2025-2028' consultation, open until 5th November (Email)
- g) NHS – 'Join the Staffordshire and Stoke-on-Trent Integrated Care Board People's Panel' which is a group of residents who take part in surveys to express their views to help shape health services in the area (Email & poster for noticeboard)

- h) SPCA – Various correspondence including the returning weekly bulletins, new NALC website, details of AGM to be held on Monday 16th December at 7pm at Staffordshire Place and new County Officer and his request for feedback on relationships with Police and ideas for best practice (Emails, mainly circulated to cllrs)

13. Committees

To hear any update or request for funds from the prior Burial Ground Committee meeting

14. Finance and audit

- a) To hear any update on banking arrangements and consider options for online banking
- b) To note inclusion of approved Model Publication Scheme for Colton on PC website
- c) To agree a date and time for the annual budget discussion meeting

15. Parish Council matters

- a) To update on renewal of the grazing licence and obtain signatures

16. Date of next meeting – Wednesday 6th November at 7pm