

COLTON PARISH COUNCIL MEETING, WEDNESDAY 3rd JULY 2024

AT 7.00 PM AT COLTON VILLAGE HALL (MAIN ROOM)

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of the public may address the meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence

2. To receive declarations of interest

3. To approve minutes of meeting held on 5th June

4. To co-opt new councillor Richard Monbiot

5. To receive Declaration of Acceptance of Office

6. Chairman's Announcements

7. Payments

a) To note the following payments confirmed at June meeting:

i)	2014	Colton Village Hall – Room hire for April to June meetings including Parish Assembly	£60.00
ii)	2015	Colton Burial Ground Administrative Committee - Interim funds for 2024/25 (confirmed at prior BGC meeting)	£500.00
iii)	2016	S Izon – Festival Bake Off competition prizes	£40.20

b) To approve the following payments:

i)	2017	TGM – Grass cutting, April and/or May – Village Hall, 2 cuts (191.70); Closed Burial Ground, 2 cuts (94.56), Stockwell Heath, 1 cut (31.52) plus VAT (63.55)	£381.33
ii)	2018	Cllr N Talbot – Megaphone for Festival events (49.99 incl. VAT); Balance for Festival face painter (170.00); Festival bouncy castle hire (150.00)	£369.99
iii)	2019	Alison James – Clerk's salary, July (356.93) Home working expenses, 4 weeks, 4 May – 8 June – 5 July (16.00); Reimbursement for bank payment to magazine delivery girl made on 27 June for July delivery (20.00); Reimbursement for black XL cartridge (23.90); BGC Clerk salary for 1 Apr – 30 Jun (137.50) less tax (27.50)	£526.83
iv)	2020	Petty cash top up	£50.00
v)	2021	Cllr N Talbot – Cancel and re-issue cheque 2013 (mislaid) for printer cartridge for Festival printing	£22.70
vi)	2022	Rob Keyzor Tree Surgeons – Tree inspection and report (475.00) plus VAT (95.00)	£570.00
vii)	2023	Mr G Hunt – Reimbursement for arrangement of insurance for Festival beacon etc.	£233.98
viii)		Petty cash – Cllr N Parry - Megaphone batteries	£14.00

(Total of new payments (excluding re-issued cheque and petty cash top up) for approval at b) is £2,096.13).

8. Planning Matters

- a) To note any applications received and make observations to the Planning Authority: None notified by time of issue of agenda
- b) To report on any recent decisions of the Planning Authority: None notified by time of issue of agenda

9. Highways, Footpaths and Open Spaces

- a) To report on new issues or progress and agree any action required:
 - i) Flooding and highways maintenance including Petition re Flooding & Maintaining Road Access and particular floods at Bellamour Lane Bridge and Hollow Lane;
 - ii) SCC flood resilience projects
 - iii) Issue of speeding in the village raised by parishioners - Proposed purchase and installation of speed detection device
 - iv) Improving the appearance of the parish and any jobs for parish handyperson
 - v) Parking issues in the village
 - vi) Damage to verges and banks from tractors etc.
 - vii) Forthcoming road closures including Station Road and A51

10. To discuss feedback on the Colton Summer Festival on 21-23 June

11. To discuss ideas to raise profile of PC on social media and with younger generation

Follow up on draft Engagement Plan circulated by Noel Talbot

12. Correspondence

To note items of correspondence received and agree any actions required:

- a) SCC Highways – Road closure notices for June on Moor Lane and Hollow Lane (Emails, circulated to cllrs but received too late for magazine)
- b) SPCA – SCC seeking input from parish councils for their Local Transport Plan (Email, circulated to councillors)
- c) LDC – Request for any updates to services and facilities available in Colton parish for their Settlement Sustainability Study (Email; Clerk sent reply)
- d) SPCA – Various correspondence (Emails, mainly circulated to cllrs)

13. Committees

To note any update from Burial Ground Committee

14. Finance and audit

- a) 2023/24 accounts - To note the submission of the Certificate of Exemption to the external auditors on 15th June
- b) 2024/25 accounts - To note the acceptance of appointment as internal auditor from Kim Squires
- c) To hear any update on banking arrangements
- d) To note that Clerk will review the new model financial regulations from NALC over the summer and circulate a draft tailored version for Colton for consideration by the next meeting

15. Parish Council matters

- a) To receive the tree inspection report and agree any follow up action required
- b) To discuss future arrangements for PC mobile

16. Date of next meeting – Wednesday 4th September (No meeting in August)