

COLTON PARISH COUNCIL MEETING, WEDNESDAY 6th MARCH 2024

AT 7:00 PM AT COLTON VILLAGE HALL

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of the public may address the meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of the meeting held on 7th February
4. Chairman's Announcements
5. Payments
 - a) To confirm details of payment agreed at February meeting:
 - i) 1992 Alan Swaysland – Deposit for barn dance caller & music, parish event, Sat 22 June 2024 £125.00
 - b) To approve the following payments:
 - i) 1993 TGM – Gritting of roads not covered by SCC in January – Main Colton streets, 4 visits (360.00), Brook bridge, 4 visits (60.00); Stockwell Heath, 4 visits (60.00); plus VAT (96.00) £576.00
 - ii) 1994 Colton Village Hall – Room hire for Jan, Feb and March meetings £45.00
 - iii) 1995 Hinson Parry – Renewal of grazing licence (25.00) plus VAT (5.00) £30.00
 - iv) 1996 Alison James – Clerk's salary, March (356.93) Home working expenses, 4 weeks, 10 Feb – 8 Mar (16.00); Reimbursement for bank payment to magazine delivery girl on 28 Feb for March delivery (20.00); Reimbursement for set of XL printer cartridges (57.31) plus VAT (11.46) £461.70
 - v) 1997 HMRC – Payroll taxes, Jan – Mar £295.19
 - vi) 1998 Petty cash top up £50.00

(Total of new payments for approval at item 5 b) is £1,457.89)

6. Planning Matters

- a) To note any applications received and make observations to the Planning Authority: None received by time of issuing this agenda
- b) To report on any recent decisions of the Planning Authority

7. Highways, Footpaths and Open Spaces

- a) To report on new issues or progress and agree any action required:
 - i) Flooding and highways maintenance including Petition re Flooding & Maintaining Road Access and particular floods at Bellamour Lane Bridge and Hollow Lane;
 - ii) State of Newlands Lane
 - iii) Parking issues in the village
 - iv) State of Narrow Lane (at end of Heathway)

- v) Issue of speeding in the village raised by parishioners, suggested set up of Community Speed Watch and other potential measures to reduce speeding; possible approach to Staffordshire Safer Roads Partnership
- vi) Works to bench near the phone box and noticeboard near village hall
- vii) Improving the appearance of the parish and jobs for parish handyperson – Possible litter picking event
- viii) Parking arrangements in the vicinity of the school at start and finish times

8. To discuss progress on arrangements for parish events on 21-23 June 2024

9. To discuss ideas to raise profile of PC on social media and with younger generation

Follow up on draft Engagement Plan circulated by Noel Talbot

10. Correspondence

To note items of correspondence received and agree any actions required:

- a) TGM – Annual insurance certificates for PC's appointed grounds maintenance contractors for 2024 season (Email)
- b) SCC – Update on the work of the HS2 team at SCC (Email, circ. to cllrs)
- c) Cannock Chase District Council – Consultation on Cannock Chase Local Plan, closing 18th March (email)
- d) LDC – Review of Public Space Protection Orders regarding dog fouling - forwarded to VHMC but it has been pointed out that play area is not public open space nor is it fenced off, as would be required (Email)
- e) SPCA – Opportunity for parish councils to get free portrait photo of the King (Email)
- f) SPCA – Weekly bulletins (Emails, mainly circulated to cllrs)

11. Committees

To note any update from Burial Ground Committee

12. Finance and audit

- a) To receive latest financial report of receipts and payments compared to budget for 2023/24 to date
- b) To agree any earmarking of funds at year end
- c) To sign grazing licence for PC land off Heathway
- d) To hear any update on banking arrangements

13. Parish Council matters

- a) To hear progress on arranging a tree inspection report

14. Date of next meeting – Wednesday 3rd April at 7.30pm (approximately) (following Burial Ground Committee meeting starting at 7pm)