

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 7<sup>th</sup> FEBRUARY 2024**  
**AT 7:00 PM AT COLTON VILLAGE HALL**

**PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)**

**(No member of the public may address the meeting hereafter)**

**BUSINESS AGENDA**

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of the meeting held on 3<sup>rd</sup> January
4. Chairman's Announcements
5. Payments

- a) To approve the following payments:
  - i) 1989 SLCC Enterprises Ltd – Training webinar for Clerk on Cemetery Safety & Memorialisation, 19 Jan (30.00) plus VAT (6.00) £36.00
  - ii) 1990 TGM – Gritting of roads not covered by SCC in December – Main Colton streets, 3 visits (270.00), Brook bridge, 3 visits (45.00); Stockwell Heath, 2 visits (30.00); Stretch of road at Stockwell Heath, 1 visit (120.00) plus VAT (93.00) £558.00
  - iii) 1991 Alison James – Clerk's salary, February (356.93) Home working expenses, 5 weeks, 6 Jan – 9 Feb (20.00); Reimbursement for bank payment to magazine delivery girl on 29 Jan for February (20.00); £396.93
  - iv) 1992 Barn Dance Caller – Potential deposit for June event t.b.c.

(Total of new payments for approval is £990.93 plus 1 payment t.b.c.)

6. HS2

To consider invitation to Annual Phase 2a Highways Subgroup meeting on 26 February (*t.b.c.*) & information about removal of majority of safeguarding directions for Phase 2a

7. Planning Matters

- a) To note any applications received and make observations to the Planning Authority:
  - i) 24/00046/COU – Colton Lodge, Bellamour Way, Colton – Change of use of coach house and barn to 1 dwelling, erection of single storey rear extension, parking and external works
- b) To report on any recent decisions of the Planning Authority:
  - i) 23/01096/COUM – Border Collie Trust GB, Narrow Lane, Colton – Change of use of land from agriculture to a Dog Exercise Area with associated infrastructure and removal of one tree – Approved

8. Highways, Footpaths and Open Spaces

- a) To report on new issues or progress and agree any action required:

- i) Flooding and highways maintenance including Petition re Flooding & Maintaining Road Access and particular floods at Bellamour Lane Bridge and Hollow Lane
- ii) State of Newlands Lane
- iii) Parking issues in the village
- iv) State of Narrow Lane (at end of Heathway)
- v) Issue of speeding in the village raised by parishioners, suggested set up of Community Speed Watch and other potential measures to reduce speeding
- vi) Condition of benches near the phone box and the Closed Burial Ground – Quote for refurbishment works
- vii) Improving the appearance of the parish and jobs for parish handyperson – Possible litter picking event
- viii) Parking arrangements in the vicinity of the school at start and finish times – Reply from headteacher to PC letter

#### 9. To discuss progress on arrangements for parish events in June 2024

Feedback from further informal meeting and possible barn dance

#### 10. To discuss ideas to raise profile of PC on social media and with younger generation

Draft engagement plan circulated by Noel Talbot

#### 11. Correspondence

To note items of correspondence received and agree any actions required:

- a) Copies of correspondence between landowner and SCC about yew hedge on Bellamour Way (Emails, circulated to cllrs)
- b) Parishioner – Email of 14/1 concerning state of Village Hall field after caravan club visit and safety for children playing (Email, circulated to cllrs and passed to VHMC)
- c) VHMC – Article for parish magazine concerning VH bookings, finance and maintaining access to play area during bookings (Emails)
- d) Scribe – Link to 'Transform your Council's email campaigns with Mailchimp' training webinar on YouTube and copy of slides (Email)
- e) SPCA and Staffs Community Foundation – Information about Best Kept Village and Community Competition 2024 (Email, circulated to cllrs)
- f) Hedgehogs R Us – Hedgehog Highways project and ideas for working with school (Email, circulated to cllrs)
- g) HS2 – HS2 (National) Project Update, January 2024 (Email)
- h) SPCA – Weekly bulletins including latest training courses and new NALC model employment contract (Emails, mainly circulated to cllrs)

#### 12. Committees

To note any update from Burial Ground Committee

#### 13. Finance and audit

- a) To hear report from Clerk on progress with interim audit by internal auditor
- b) To confirm submission of 2024/25 precept request to LDC
- c) To hear update on grazing licence
- d) To hear any update on banking arrangements
- e) To review the PC's risk assessment

14.Parish Council matters

- a) To discuss how to fill councillor vacancies
- b) To consider whether another tree inspection report should be commissioned in 2024

15.Date of next meeting – Wednesday 6<sup>th</sup> March at 7.00pm