

COLTON PARISH COUNCIL MEETING, WEDNESDAY 1st NOVEMBER 2023
AT 7:00 PM AT COLTON VILLAGE HALL

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

Planned discussion about whether PC organises or co-ordinates an annual parish event, like those held for the Jubilee and Coronation.

(No member of the public may address the meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of the meeting held on 4th October
4. Chairman's Announcements
5. Payments

a) To approve the following payment agreed at last meeting:

- | | | | |
|----|------|--|--------|
| i) | 1975 | Cllr Garren Edwards – Reimbursement for purchase of 2 dog poop bag dispensers (no VAT) | £79.02 |
|----|------|--|--------|

(NB TGM invoice for September not received before meeting so cheque number re-allocated)

b) To approve the following payments:

- | | | | |
|------|------|--|---------|
| i) | 1976 | Colton Village Hall – Play area insurance (144.37);
Room hire for Sep to Dec meetings (60.00) | £204.37 |
| ii) | 1977 | TGM – Grass cutting in September – Village Hall,
2 cuts (189.50); Closed BG, 1 cut (46.35);
Stockwell Heath, 1 cut (30.90); Heathway footpath,
1 cut (46.35) plus VAT (62.62) | £375.72 |
| iii) | 1978 | Alison James – Clerk's salary, November (336.13);
Home working expenses, 3 weeks, 7 Oct – 3 Nov
excluding 1 week of leave for house move (12.00);
Reimbursement for bank payment set up for
27 Oct to magazine delivery girl for November
(20.00) | £368.13 |
| iv) | 1979 | Petty cash top up | £50.00 |

(Total of new payments for approval is £998.22)

6. HS2

To consider any developments and agree any action required including

- a) Confirmation email from SCC of cancellation of Phase 2a
- b) Initiative to progress projects and applications for funding from Community and Environment Fund – Update after meeting or correspondence with HS2 and Balfour Beatty

7. Planning Matters

- a) To note any applications received and make observations to the Planning Authority:
 - i) 23/00735/FUL – New Barn, Blithbury Road, Colton – Erection of menage for private use with 6 lights, hardstanding, hardstanding path to access the fields and parking and turning area (Notified before last

- PC meeting but after early issue of agenda so deadline for comments has now passed)
- ii) 23/01096/COUM – Border Collie Trust GB, Narrow Lane, Colton – Change of use of land from agriculture to a dog exercise area with associated infrastructure and removal of one tree (Notified before last PC meeting but after early issue of agenda so deadline for comments has now passed)
 - iii) 23/01196/FUH – Newlands Cottage, Newlands Lane, Blithbury – Extension and alteration of outbuilding
- b) To report on any recent decisions of the Planning Authority:
- i) 23/00315/FUL – 6 Williscroft Place, Bellamour Way, Colton – New vehicular access and the provision of hard standing for vehicular parking – Approved
 - ii) 23/00815/FUH – 5 Coachman's Walk, Bellamour Way, Colton – Erection of single storey rear extension and rear dormer extension - Approved

8. Highways, Footpaths and Open Spaces

- a) To report on new issues or progress and agree any action required:
- i) Parking issues in the village
 - ii) Potential joint hire of road sweeper with PCC and Burial Ground Committee
 - iii) Overgrown state of Narrow Lane (at end of Heathway)
 - iv) Fly tipping at Stockwell Heath
 - v) Issue of speeding in the village raised by parishioners, suggested set up of Community Speed Watch and other potential measures to reduce speeding
 - vi) Potential action to clear and maintain local rights of way
 - vii) Condition of bench near the phone box
 - viii) Improving the appearance of the parish including ways to reduce litter alongside B5013, idea of parish handyperson etc.
 - ix) Inappropriate waste and bins obstructing pavement near bottom of High St
 - x) Continuing problem with water leak on pavement outside Williscroft Place
 - xi) Yew hedge on Bellamour Way overhanging pavement
 - xii) Surface repairs required on Newlands Lane
 - xiii) Other issues raised during Public Participation at October meeting

9. To consider PLT suggestion of setting up a community garden including any feedback from Produce Guild

10. To consider progress on reducing dog fouling around village

To hear update on installation of bag dispensers

11. To discuss ideas to raise profile of PC on social media and with younger generation

12. To discuss any further arrangements for Remembrance Sunday (12th November)

13. Correspondence

To note items of correspondence received and agree any actions required:

- a) Staffs Federation of Young Farmers Clubs – Information about Christmas Tractor Run to be held on Sunday 3rd December (Email, circulated to cllrs and Parish Magazine editor)
- b) LDC – Inspection report on Village Hall play area by independent inspector sent to VHMC. Low risk items to action only. (Email, circ. to cllrs)

- c) LDC – Update on Community Infrastructure Levy with no transfer due to Colton for October 2023 (Email) (Annual report for 2022/23 sent to LDC but upload on PC website still to be completed by Clerk.)
- d) LDC – Notice of withdrawal of the Lichfield District Local Plan 2040, which had previously been submitted to the Secretary of State for examination in June 2022, by decision of full council (Email)
- e) Zero Hour – Requested support for Climate and Ecology Bill (Email)
- f) PCC – Information about past PCC decision regarding parking on Pedley's Croft (Email, circulated to cllrs)
- g) LDC – Information about its Voluntary and Community Sector Funding Programme 2024-2027 (Email, circulated to cllrs and some local groups)
- h) '20 is plenty for Staffs' group – Copy of slides from virtual presentation offered to Staffs parish councillors and attended by Garren Edwards (Email)
- i) SPCA – Weekly bulletins and details of AGM on 30th October (Emails, circulated to cllrs)

14. Committees

To note any update from Burial Ground Committee

15. Finance and audit

- a) To receive financial report on receipts and payments against budget and bank reconciliations (t.b.c)
- b) To hear update on new grazing licence from October
- c) To hear any update on internet banking
- d) To hear update on actions from review of PC's risk assessment – Storage in Village Hall loft

16. Date of next meeting – Wednesday 6th December

Proposed budget discussion meeting at 7.00pm with main PC meeting to follow at 7.30pm (approximately)