

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 4<sup>th</sup> OCTOBER 2023**  
**AT 7:00 PM AT COLTON VILLAGE HALL**

**PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)**

Planned discussion about whether PC organises or co-ordinates an annual parish event, like those held for the Jubilee and Coronation.

**(No member of the public may address the meeting hereafter)**

**BUSINESS AGENDA**

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of the meeting held on 6<sup>th</sup> September
4. Chairman's Announcements
5. Payments

- a) To note the confirmed amount and details of payments approved at the last meeting:
  - i) 1968 TGM – Grass cutting in August – Village Hall, 1 cut (94.75); Closed BG, 2 cuts (92.70); Stockwell Heath, 2 cuts (61.80) plus VAT (49.85) £299.10
  - ii) 1969 St Mary's Church – Contribution to parish magazine costs for 2023 £1,300.00
- b) To approve the following payments:
  - i) 1970 SLCC – Annual membership for Clerk to 31/10/24 £112.00
  - ii) 1971 Colton Village Hall – Donation in lieu of wreath and in gratitude for long service of Dorothy Bradbury to BGC £30.00
  - iii) 1972 Alison James – Clerk's salary, October (336.13); Home working expenses, 3 weeks, 9 Sep – 6 Oct excluding 1 week's leave (12.00); Reimbursement for bank payment set up for 28 Sep to magazine delivery girl for October (20.00); BGC Clerk salary, 1 Jul – 30 Sep (137.50) less tax (27.50) £478.13
  - iv) 1973 HMRC – Payroll taxes for Q2, Jul – Sep £279.59
  - v) 1974 CPRE – Annual membership 23/24 £29.00
  - vi) 1975 TGM – Grass cutting in September – invoice expected after early issue of agenda but before meeting – amount t.b.c.

(Total of payments at item a) is £1,599.10 and new payments at item b) is £928.72 plus 1 invoice t.b.c.)

6. HS2

To consider any developments and agree any action required including

- a) Initiative to progress projects and applications for funding from Community and Environment Fund – Proposed further meeting with HS2 and Balfour Beatty in October

## 7. Planning Matters

- a) To note any applications received and make observations to the Planning Authority:
  - i) 23/00815/FUH – 5 Coachmans Walk, Bellamour Way, Colton – Erection of single storey rear extension (and a first floor side roof dormer extension to existing side roof dormers) (Notified on day of last PC meeting so deadline for comments has now passed)
- b) To report on any recent decisions of the Planning Authority: None notified
- c) To hear any update from LDC on application 23/00315/FUL – 6 Williscroft Place, Bellamour Way, Colton – New vehicular access and the provision of hard standing for vehicular parking

## 8. Highways, Footpaths and Open Spaces

- a) To report on new issues or progress and agree any action required:
  - i) Flooding – Email from parishioner of 19 September suggesting works to clear underneath the brook bridge
  - ii) Parking issues in the village
  - iii) Potential joint hire of road sweeper with PCC and Burial Ground Committee
  - iv) Overgrown state of Narrow Lane (at end of Heathway)
  - v) Fly tipping at Stockwell Heath
  - vi) Issue of speeding in the village raised by parishioners at September meeting and suggested set up of Community Speed Watch
  - vii) Potential action to clear and maintain local rights of way
  - viii) Condition of bench near the phone box
  - ix) Improving the appearance of the parish including ways to reduce litter alongside B5013, idea of parish handyman etc.
  - x) Inappropriate waste and bins obstructing pavement near bottom of High St
  - xi) Continuing problem with water leak on pavement outside Williscroft Place

## 9. To consider PLT suggestion of setting up a community garden

## 10. To consider progress on reducing dog fouling around village

To hear update on installation of bag dispensers

## 11. To discuss ideas to raise profile of PC on social media and with younger generation

## 12. To discuss any further arrangements for Remembrance Sunday (12<sup>th</sup> November)

## 13. Correspondence

To note items of correspondence received and agree any actions required:

- a) 20's plenty for Staffordshire - Zoom presentation to parish councils about '20 is plenty' initiative for residential and other areas on Wednesday 11<sup>th</sup> October at 7.30pm (Email, circulated to cllrs)
- b) LDC – Consultation on 'Lichfield District 2050' and in particular their strategy for Green Communities (Email, circulated to cllrs)
- c) LDC, Inspector and VHMC – Annual play area inspection arranged for 21<sup>st</sup> September (Emails)
- d) Slow Ways – Seeking councils' help to connect the community to the Slow Ways national walking network (Email)
- e) SPCA – Weekly bulletins (Emails, circulated to cllrs)

14.Committees

To note any update from Burial Ground Committee

15.Finance and audit

- a) To note the return of £61.88 from VHMC, being unspent balance of PC's Jubilee/Coronation contribution
- b) To hear update on new grazing licence from beginning of October
- c) To hear any update on internet banking
- d) To hear update on actions from review of PC's risk assessment – Storage in Village Hall loft

16.Date of next meeting – Wednesday 1<sup>st</sup> November