

## COLTON PARISH COUNCIL MEETING, WEDNESDAY 1<sup>st</sup> MARCH 2023

AT 7:30 PM AT COLTON VILLAGE HALL

**PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)**

**(No member of the public may address the meeting hereafter)**

### BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of the meeting held on 1<sup>st</sup> February
4. Chairman's Announcements
5. Payments

- a) To approve the following payments:
  - i) 1938 Colton Village Hall – Room hire for Oct, Nov, Jan, Feb & Mar meetings (12.00 each) £60.00
  - ii) 1939 TGM – Gritting of High St and various side streets on 18 January (75.00) plus VAT £90.00
  - iii) 1940 SPCA – Clerk's elections training course (30.00) plus VAT £36.00
  - iv) 1941 Alison James – Clerk's salary, March (336.13); Home working expenses, 4 weeks, 4 Feb – 3 Mar (16.00); Reimbursement for set of printer cartridges (40.68 incl VAT); Reimbursement for bank payment on 23 Feb to magazine delivery girl for March (20.00) £412.81
  - v) 1942 HMRC – Payroll taxes, Jan – Mar £279.59

(Total of new payments above is £878.40)

### 6. HS2

To consider any developments and agree any action required including

- a) Flooding issues including land ownership/tree planting and flooding at top of High Street/Newlands Lane
- b) Initiative to progress projects and applications for funding from Community and Environment Fund

### 7. Planning Matters

- a) To note any applications received and make observations to the Planning Authority: None received by time of issuing agenda
- b) To report on any recent decisions of the Planning Authority:
  - i) 22/01686/FUH – Greenways, Colton Rd, Colton – Erection of ground and first floor rear and side extensions - Approved

### 8. Highways, Footpaths and Open Spaces

- a) To report on progress and agree any action required:
  - i) Any flooding or drain issues – Blocked drain near brook bridge
  - ii) Rats at Stockwell Heath pond - Any update from LDC Environmental Health
  - iii) Erosion of path alongside Moreton Brook - Enquiries about land ownership and possible landscaping options

- iv) Litter picking event on Saturday 8<sup>th</sup> April
- v) Mud at side of Bellamour Lane near Bellamour Corner
- vi) Additional road gritting
- vii) Parking issues in the village

9. To consider progress on installation of new village signs

10. To discuss action on Climate Change and working towards Carbon Neutral Colton

11. To consider progress on reducing dog fouling around village

12. Correspondence

To note items of correspondence received and agree any actions required:

- a) Balfour Beatty – Notice of Saturday working in March for tree planting as part of Early Environmental Works on land off Jonghams Lane and land off Newlands Lane (Emails, circulated to cllrs)
- b) Kier – General newsletter notifying of soil sampling surveys to be carried out near the route (no Colton-specific information) between February and August 2023 (Email)
- c) SCC – Consultation on updated Flood Risk Management Strategy to minimise and mitigate flood risk in the county with closing date of 20<sup>th</sup> March (Email, circulated to cllrs)
- d) LDC – Invitation to workshops on Lichfield District Design Code (Email, circulated to cllrs)
- e) SCC – Briefing on 16<sup>th</sup> February about potential SCC boundary changes (Email, circulated to cllrs)
- f) SLCC – Bulletin including Environmental Planning guidance document and Tree Council's Trees and Woodland Strategy Toolkit for local authorities (Email, sent to NP re Climate Change work)
- g) Rural Services Network - Rural Cost of Living Survey: further responses encouraged (Email, circulated to PC distribution list and poster for noticeboard)
- h) Keep Britain Tidy – Invitation to join the Great British Spring Clean between 17 March and 2 April (Email)
- i) SPCA – Weekly bulletins (Emails, circulated to cllrs)

13. Committees

To discuss future arrangements for managing the burial grounds and the Burial Ground Committee including approach suggested by Cllr Noel Talbot

14. Finance and audit

- a) To receive latest report of income and expenditure against budget for the financial year to date
- b) To agree any earmarking of reserves at the end of the financial year
- c) To confirm terms of instruction of contractors for grounds maintenance for 2023 season
- d) To hear any progress on options for setting up internet banking
- e) To hear report on actions from PC's risk assessment

15. Parish Council matters

- a) To prepare for May 2023 parish elections

- b) To agree business continuity plan post-election including suggested resolution that current bank signatories are able to continue signing cheques authorised for payment by the new council until such time as the bank mandate can be updated
- c) To consider nominations for PC representatives on Parish Lands Trust
- d) To further discuss arrangements for a village event to celebrate the Coronation
- e) Date of next meeting – Wednesday 5<sup>th</sup> April at 7.30pm