

COLTON PARISH COUNCIL MEETING, WEDNESDAY 6th APRIL 2022
AT 7:30 PM AT COLTON VILLAGE HALL

Please observe social distancing at all times.

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of public may address meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 2nd March 2022
4. Chairman's Announcements
5. Payments

a) To approve the following payments:

i)	1889	SPCA – Annual subscription 22/23 (235.54); Sustainability & Climate Change course for Cllr Nigel Parry (30.00)	£265.54
ii)	1890	AJD Plastics Solutions – Refurbishment of village noticeboards near Village Hall and Dun Cow	£300.00
iii)	1891	Colton Burial Ground Administrative Committee – Request for funds for 22/23 running expenses	£1,500.00
iv)	1892	S Manning Electrical Services – Supply & fit timeclock and photo cell unit for War Memorial lighting	£116.50
v)	1893	Cllr S Plater – Reimbursement for initial payment to S Manning for War Memorial lighting repair	£30.00
vi)	1894	Petty cash – Cash for 3 parish magazine Deliveries, April - June	£60.00
vii)	1895	Alison James – Clerk's salary, April, reflecting increase after National Pay Award for 21/22 (274.77); Home working expenses, 5 weeks, 5 Mar – 8 Apr (20.00); Back pay for 21/22 after National Pay Award backdated to 1/4/21 (53.70); BGC Clerk's salary, 3 mths, 1 Jan – 31 March (137.50) less tax (27.50)	£458.47
viii)	1896	Colton Village Hall – PC contribution to parish Jubilee events	Amount t.b.c. after item 11

(Total of new payments for approval above is £2,730.51 plus amount t.b.c for cheque 1896)

6. HS2

To consider any developments and agree any action required including

- a) Letters and questionnaires from HS2 about PC land off Heathway and common land at Stockwell Heath and potential ecology surveys
- b) Response from Liz Davis to queries raised at January meeting including evening presentation on Early Environmental and Civils work

- c) Potential meeting with HS2 and Environment Agency to discuss flooding issues
- d) Additional Engagement officer at SCC, Sean Phillips and his update on SCC's statutory role

7. Planning Matters

- a) To note any applications received and make observations to the Planning Authority: None received by time of issue of agenda
- b) To report on any recent decisions of the Planning Authority
- c) To consider any further action required on application 18/01303/FULM – Proposed gas fired power station on Land North of Bellamour Lane
- d) To consider any update on application relating to mobile home at Moor Lane

8. Highways, Footpaths and Open Spaces

- a) To report on progress and agree any action required:
 - i) Flooding including Blithbury Road and Colton Road by the Yorkshireman and Environment Agency's modelling of brook flow
 - ii) Drain and gully clearance around the parish, including response from Highways
 - iii) Any footpath/Rights of Way issues – Update on unsuitable gate and electric fence on bridleway Colton 32; Fallen tree on Longley Lane
 - iv) Potentially diseased ash trees by B5013 towards Admaston – Update to landowners
 - v) Rats at Stockwell Heath pond and response from LDC Environmental Health
 - vi) Erosion of path alongside Moreton Brook - Enquiries about land ownership
 - vii) Hole in pavement near Village Hall drive
 - viii) Contact from SCC re overhanging yew hedge on Bellamour Way
 - ix) Safety issues at junction of B5013 and Bellamour Lane

9. To receive update on installation of new village signs, licence from SCC and approval of adoption

10. To discuss action on Climate Change and working towards Carbon Neutral Colton

11. Celebration of the Queen's Platinum Jubilee in the parish

- a) To update on plans including application for road closure on High Street
- b) To consider arrangements for providing PC's agreed financial contribution
- c) To consider purchase of beacon
- d) To clarify which events are public and which are for parishioners only for LDC and other publicity purposes
- e) To consider email of 3/3 from parishioner suggesting planting of commemorative tree

12. War Memorial

- a) To note lighting works recently completed
- b) To note plans for service to mark the centenary of the unveiling of the memorial on Saturday 30th July at 3pm and application for road closure order

13. Correspondence

To note items of correspondence received and agree any actions required:

- a) County Cllr Richard Cox – Invitation to Lichfield Rural West Division Parish Forum on Monday 25th April at 7pm at Armitage with Handsacre Village Hall (Email, circulated to cllrs)
- b) LDC – Monthly newsletter referencing consultation on Community Governance Review affecting parishes, open between 1 February and 25 April (Email, circulated to cllrs)
- c) Groundwork West Midlands - Launch event of Community Flood Resilience in the West Midlands (Email)
- d) SCC – Ironman Staffordshire 2022 to be held on Sunday 12th June
- e) HS2 – Further virtual one-to-one appointments with the Engagement team available on 26 April, 26 May and 28 June, 10am-7pm (Email)
- f) HS2 – ‘In your area’ quarterly newsletter (Email, circulated to cllrs)
- g) HS2 – Donation of oak saplings to Warwickshire schools (Email)
- h) NALC – Request for input to NALC Smaller Councils Committee on any issues to be addressed (Email, circulated to cllrs)
- i) SPCA – Weekly bulletins (Emails, circulated to cllrs)

14. Committees

To receive any update from Burial Ground Committee

15. Finance and audit

- a) To note and adopt agreement of National Pay Award 21/22 for local government backdated to 1st April 2021
- b) To note outcome of Clerk’s review with Chairman on 1st April 2022
- c) 2021/22 accounts – To note receipt of Annual Governance and Accountability Return (AGAR) from external auditors Mazars for completion by 30th June. Also internal audit by Toplis Associates arranged for 13th May
- d) 2021/22 accounts - To note receipt of cheque for £40 from Severn Trent Water for failure to respond to complaint (about potholes in access road) within their service standard limits
- e) To appoint an internal auditor for 2022/23
- f) War Memorial - To consider progress on arranging a professional inspection and estimate of re-instatement value for insurance
- g) To follow up actions on revised Risk Assessment including safe document storage – Scanning of burial registers

16. Parish Council matters

- a) To consider Parish Lands Trust proposal for planters and bulbs at entrances to village
- b) To review draft information pack for new councillors – Update with finance information
- c) To update on arrangements for Parish Assembly on Thursday 19th May
- d) Date of next meeting – Wednesday 4th May at 7.30pm, to include the Annual Meeting