

COLTON PARISH COUNCIL MEETING, WEDNESDAY 2nd MARCH 2022
AT 7:30 PM AT COLTON VILLAGE HALL

Please observe social distancing at all times.

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of public may address meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 2nd February 2022
4. Chairman's Announcements
5. Payments

- a) To approve the following payments:
 - i) 1884 Rob Keyzor Tree Surgeons – Tree inspections and report (including VAT) £756.00
 - ii) 1885 Glasdon UK Ltd – 3 village signs (incl. VAT) £3,180.67
 - iii) 1886 LDC – Annual play area inspection, October 2021 (incl. VAT) £80.40
 - iv) 1887 Alison James – Clerk's salary, March (269.98); Home working expenses, 4 weeks, 5 Feb - 4 Mar (16.00); £285.98
 - v) 1888 HMRC – Payroll taxes, January - March £230.00

(Total of new payments for approval above is £4,533.05)

6. HS2

To consider any developments and agree any action required including

- a) Letters and questionnaires from HS2 about PC land off Heathway and common land at Stockwell Heath and potential ecology surveys
- b) Response from Liz Davis to queries raised at January meeting and agreeing available dates for evening presentation on Early Environmental and Civils work
- c) Potential multi-agency meeting to discuss flooding issues in Fradley to Colton
- d) Raising issues about connectivity to existing rail network

7. Planning Matters

- a) To note any applications received and make observations to the Planning Authority:
 - i) 21/00817/FUL – Heavy Plant Services Ltd, Colton Road, Colton – Redevelopment of site and erection of 5 small industrial units (Use Class B2) with associated car parking and new highway access – Amended scheme of development – Comments already submitted as deadline reached.
 - ii) 22/00235/FUL – Land Off Colton Road, Colton – Erection of detached garage with first floor ancillary residential accommodation above.

- iii) 22/00216/FUL -Newlands Cottage, Newlands Lane, Blithbury – Section 73 application for the variation of Condition 3 (external lighting) of application 21/00998/FUL to allow installation of 6 lighting columns.
- b) To report on any recent decisions of the Planning Authority
- c) To consider any further action required on application 18/01303/FULM – Proposed gas fired power station on Land North of Bellamour Lane
- d) To consider any update on application relating to mobile home at Moor Lane

8. Highways, Footpaths and Open Spaces

- a) To report on progress and agree any action required:
 - i) Flooding including Blithbury Road and Colton Road by the Yorkshireman and Environment Agency’s modelling of brook flow
 - ii) Drain and gully clearance around the parish, including any response from Highways
 - iii) Any footpath/Rights of Way issues – Unsuitable gate and electric fence on bridleway Colton 32
 - iv) Potentially diseased ash trees by B5013 towards Admaston – Update to landowners
 - v) Rats at Stockwell Heath pond and response from LDC Environmental Health
 - vi) Erosion of path alongside Moreton Brook

9. To receive update on delivery and installation of new village signs

10. To receive update on signage for village defibrillator

11. To discuss action on Climate Change and working towards Carbon Neutral Colton

12. To hear update from parish-wide meeting to discuss ways to celebrate the Queen’s Platinum Jubilee in the parish

13. Correspondence

To note items of correspondence received and agree any actions required:

- a) LDC – Community Governance Review, looking at current and future parish level provision across Lichfield District, with consultation launched inviting comments from parish councils, residents, businesses, community groups etc. (Email, circulated to cllrs)
- b) LDC – Request for information about planned Jubilee events, to compile district-wide list of events and potentially offer support (Email, circ. to cllrs)
- c) TGM – Copies of insurance certificates for 2022 grounds maintenance (Email)
- d) HS2 – Invitation to online presentation ‘The journey of designing HS2 Phase 2a’ on Monday 28th February 6-7pm, appointments for one-to-one virtual meetings with the Engagement team available on various dates and apprenticeship opportunities (Emails circulated to cllrs)
- e) ‘20’s plenty for us’ campaign – Invitation to online presentation about benefits of 20mph limits and campaign to get parish councils and SCC to support them, on Monday 28th February (revised date) at 7.30pm (Email, circulated to cllrs)
- f) Keep Britain Tidy – Opportunity to join The Great British Spring Clean between 25th March and 10th April and register for partner pack and collection bags (Email)
- g) Royal British Legion Industries – Invitation to ‘Plant a tree for the Jubilee’ as part of The Queen’s Green Canopy project (Email, circulated to cllrs)

- h) Community Foundation for Staffordshire – Entries invited for 2022 Best Kept Village competition (Email)
- i) CPRE, the countryside charity – Newsletter including invitation to join Star Count between 26 Feb and 6 March (Email)
- j) Rural Services Network – National inquiry into Rural Health and Care, to address rural health inequalities (Email)
- k) SCC – IT Buddy Sessions at Lichfield Library, where volunteers provide free drop-in service for support with IT on Mondays 2-3pm and Wednesdays 10-11am (Email)
- l) LDC – Residents asked to give views on re-developing Beacon Park golf course area for other uses (Email)
- m) SPCA – Weekly bulletins (Emails, circulated to cllrs)

14. Committees

To receive any update from Burial Ground Committee

15. Finance and audit

- a) 2021/22 accounts – To receive report of year-to-date receipts and payments against budget and bank reconciliations
- b) 2021/22 accounts – To agree any earmarking of reserves at end of financial year
- c) To agree arrangements for Clerk’s salary review for 1st April
- d) War Memorial - To consider progress on arranging a professional inspection and estimate of re-instatement value for insurance
- e) To follow up actions on revised Risk Assessment including safe document storage – Scanning of burial registers

16. Parish Council matters

- a) To review progress and response to delivery of parish magazine to households
- b) To agree any action required following tree inspection report
- c) To review draft information pack for new councillors – Update with finance information
- d) To consider further arrangements for Parish Assembly on Thursday 19th May
- e) To consider whether to support petition to allow remote and hybrid meetings and write to Secretary of State accordingly
- f) Date of next meeting – Wednesday 6th April at 7.30pm