

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 3rd NOVEMBER 2021
AT 7:30 PM AT COLTON VILLAGE HALL**

Please observe social distancing at all times.

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of public may address meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 6th October
4. Chairman's Announcements
5. Payments

a) To approve the following payments:

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|------|------|---|---------|
| i) | 1867 | VHMC – Reimbursement of playground insurance for 20 October 2021 - 19 October 2022 | £119.35 |
| ii) | 1868 | WALC – Nigel Parry's place for WALC Climate Change conference by Zoom, incl. VAT | £12.00 |
| iii) | 1869 | Colton Burial Ground Administrative Committee – Request for additional funds | £500.00 |
| iv) | 1870 | Alison James – Clerk's salary, November (269.98); Back pay for October (30.16); Home working expenses, 4 weeks, 9 Oct - 5 Nov (16.00) | £316.14 |

(Total payments above, for approval this month = £947.49)

6. HS2

To consider any developments and agree any action required including

- a) Availability and potential applications for Community and Business Funds – email of 24/10 from parishioners suggesting allotment provision
- b) Follow up to letters and questionnaire from HS2 about PC land off Heathway and common land at Stockwell Heath
- c) Seeking information about height of proposed HS2 bridge at Stockwell Heath and provisions for pedestrians
- d) One to one sessions on offer, virtually (November and December) and face to face on 26th October at Village Hall, and response to any PC questions
- e) Empty properties and hedge cutting at Stockwell Heath
- f) National Grid works at Pipe Ridware – offer of online presentation
- g) Invitation to Annual Extraordinary Highways Sub Group virtual meeting, 10-12 on 25 November

7. Planning Matters

a) To note the following applications and any more recent applications and make observations to the Planning Authority:

- i) 21/01620/FULM – Land to the West of Stoneyford Lane, Blithbury – Installation of a solar farm comprising ground-mounted Solar Photovoltaic panels (92,595 modules) with a generating capacity of up to 49.9MW together with all associated works, equipment and necessary infrastructure

- ii) 21/01722/TCN - Telecommunications Determination: Proposed 17.5m high Swan 30H lattice tower with 3 antennas, 2 no. 0.6m dia dishes and 2 ground-based equipment cabinets together with associated ancillary development
- iii) 21/01785/FUH – 6 Littlehay Manor, Colton – Installation of 2 rooflights
- b) To report on any recent decisions of the Planning Authority
- c) To consider any further action required on application 18/01303/FULM – Proposed gas fired power station on Land North of Bellamour Lane
- d) To consider any update on application relating to mobile home at Moor Lane

8. Highways, Footpaths and Open Spaces

- a) To report on progress and agree any action required:
 - i) Flooding including Blithbury Road and Colton Road by the Yorkshireman and further feedback to Environment Agency
 - ii) Drain and gully clearance around the parish, including site meeting with Highways to pinpoint drains of particular concern and recent flooding at Blithbury Road and on Hollow Lane
 - iii) Any footpath/Rights of Way issues – Colton 32 bridleway
 - iv) State of service road from Martlin Lane to sewage works
 - v) Potentially diseased ash trees by B5013 towards Admaston
 - vi) Email of 23/8 from parishioner requesting improved accessibility on footpaths around Colton, including kissing gates to replace stiles where possible.
 - vii) Overgrown hedges on Bellamour Way and near Cregneebar on Hollow Lane
 - viii) Rats at Stockwell Heath pond and response from LDC Environmental Health
 - ix) Email of 21/9 from parishioner about weed cover on Stockwell Heath pond
- b) To report on items arising at or since the last meeting:
 - i) To consider response to Community Speed Watch information
 - ii) Further works on Colton Road footpath

9. To consider any further action required on proposed new village gating/signs

10. To receive update on enquiries into status of village defibrillator and consider if any further action needed, including email of 27/10 from parishioner about increasing prominence and registering on The Circuit (national defibrillator network)

11. To discuss any further arrangements for Remembrance Sunday

12. To discuss concerns about fireworks being let off at Village Hall

13. Correspondence

To note items of correspondence received and agree any actions required:

- a) County Cllr Richard Cox – Request for feedback on his proposal to organise Divisional Parish Forum for parish councils in his Lichfield Rural West Division (Email, circulated to cllrs)
- b) LDC – Copy of Village Hall play area inspection report (Email; also sent to VHMC)
- c) Office of the Lieutenancy, Staffordshire – Plans for celebrating Platinum Jubilee with Jubilee beacons and Big Jubilee lunch (Email, circulated to cllrs)
- d) SCC – Another online Covid-19 Resident Survey, to understand how the pandemic continues to affect residents, running until 30 November (Email, circulated to cllrs and parish magazine)

- e) SLCC Staffs branch - Examples of leaflets and magazines produced by other parish councils to clarify what the council and other councils and organisations do, to inform parishioners and reduce queries (Email, circulated to cllrs)
- f) SCC – Link to NHS survey of mental health across the county, open until 12 November, seeking views on people’s experiences, facilities and care (Email, circulated to cllrs and put on Facebook)
- g) 20’s plenty for Staffordshire – Information about the ‘20’s plenty for us’ national campaign and request to SCC to set 20mph limits where residents want them (Email, circulated to cllrs)
- h) LDC – Have your say (online survey until 30 November) on next year’s LDC priorities and budget (Email)
- i) Community Foundation for Staffs – Grants available for local sports clubs to help support young people after lockdown (Email)
- j) SPCA – Weekly bulletins (Emails, circulated to cllrs)

14. Committees

To receive any update from Burial Ground Committee meeting on 19th October, including letter received requesting funds of £500 for remainder of financial year.

15. Finance and audit

- a) To formally note in public domain that an employment contract was agreed for Clerk at last meeting, including increased pay rate.
- b) To note completion of 2020/21 CIL report for LDC, which needs to be put on PC website by end December
- c) To consider request from PCC for contribution to grass cutting on Pedley’s Croft
- d) To agree timetable/meeting date for setting budget for 2022/23
- e) War Memorial - To consider progress on regular inspection and estimate of re-instatement value for insurance
- f) To follow up actions on revised Risk Assessment including possible purchase of fireproof storage cabinet

16. Parish Council matters

- a) To consider progress on producing an additional, shortened, version of minutes for parish magazine
- b) To discuss feedback and costs for idea to revert to delivery of parish magazine to all households
- c) To hear progress on arranging the next tree inspection report
- d) To hear progress on improving village noticeboards
- e) To consider ideas/scope for working towards a carbon neutral parish including feedback from Warwickshire virtual conference and considering an electric vehicle charging point.
- f) To register any interest in SPCA and other training courses including Explore Chairmanship and Social Media
- g) To put forward further ideas for draft information pack for new councillors
- h) Date of next meeting – Wednesday 1st December at 7.30pm