

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 1st SEPTEMBER 2021
AT 7:30 PM AT COLTON VILLAGE HALL**

Please observe social distancing at all times. Whilst not obligatory, please also consider wearing a face mask whilst moving around the building (if not exempt).

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of public may address meeting hereafter)

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 23rd June
4. Chairman's Announcements
5. Payments
 - a) To ratify the following payments made in July and August, after approval by email:
 - i) 1852 TGM – Grass cutting in June – Village Hall, 2 cuts (184.00); Stockwell Heath, 2 cuts (60.00); Closed BG, 2 cuts (90.00); Brook Bridge area, 1 cut (22.50); Heathway footpath, 1 cut (45.00) plus VAT £481.80
 - ii) 1853 N Talbot – Plastic ducks for planned duck race £20.99
 - iii) 1854 Alison James – Clerk's salary, July (239.82); Home working expenses, 4 weeks, 26 June - 23 July (16.00); BGC Clerk salary, 1 Apr – 30 Jun (137.50) less tax (27.50) £365.82
 - iv) 1855 TGM – Grass cutting in July – Village Hall, 1 cut (92.00); Stockwell Heath, 1 cut (30.00); Closed BG, 2 cuts (90.00); Verge from brook bridge to B5013, 1 cut (60.00) plus VAT £326.40
 - v) 1856 Alison James – Clerk's salary, August (239.82); Home working expenses, 4 weeks, 24 July – 20 August (16.00) £255.82

(Total payments above, to be ratified = £1,450.83)

- b) To approve the following payments:
 - i) 1857 Alison James – Clerk's salary, Sept (239.82); Home working expenses, 2 weeks, 21 Aug - 3 Sep (8.00); Re-imburement for McAfee LiveSafe anti-virus renewal for 2 yrs (119.99) £367.81
 - ii) 1858 HMRC – Payroll taxes, Q2, mths 4-6 (Jul-Sep) £207.38
 - iii) 1859 Colton Village Hall – Hall hire for June and September meetings £24.00

(Total new payments above, for approval this month = £599.19)

6. HS2

To consider any developments and agree any action required including

- a) Availability and potential applications for Community and Business Funds – information from parishioner about previous application; raising awareness of availability for village organisations etc.
- b) Follow up to letters and questionnaire from HS2 about PC land off Heathway and common land at Stockwell Heath
- c) Construction routes and mat lorries incorrectly using High St
- d) Seeking information about height of proposed HS2 bridge at Stockwell Heath and provisions for pedestrians

7. Planning Matters

- a) To note the following applications and any more recent applications and make observations to the Planning Authority:
 - i) 21/01236/LBC (Listed Building Consent) – Lea Hall Farm Cottage, Lea Lane, Rugeley – External and internal alterations to connect 2 outbuildings to provide annexe accommodation, formation of single storey link to connect building and further single storey extension to provide home gym (Response already sent. Deadline has passed)
 - ii) 21/01275/REMM (Approval of Reserved Matters (Major)) – Rugeley Power Station, Armitage Road, Armitage – Reserved matters (access, appearance, landscaping and layout pursuant to 19/00753/OUTMEI and CH/19/201) for the construction of a Riverside Park (Response already sent. Deadline has passed).
 - iii) 21/01217/FUL – Land East of Pool Farm, Newlands Lane, Stockwell Heath – Erection of 1 dwelling comprising of 6 bedrooms, living spaces and ancillary spaces surrounding a central courtyard with associated vehicular access (Interim response sent. Deadline is 2nd September)
- b) To report on any recent decisions of the Planning Authority
- c) To consider any further action required on application 18/01303/FULM – Proposed gas fired power station on Land North of Bellamour Lane
- d) To consider any update on mobile homes and building works at Chase View, Narrow Lane
- e) To consider any update on application relating to mobile home at Moor Lane

8. Highways & Footpaths

- a) To report on progress and agree any action required:
 - i) Flooding including Blithbury Road and Colton Road by the Yorkshireman and further feedback to Environment Agency
 - ii) Drain and gully clearance around the parish, including response to Highways pinpointing drains of particular concern
 - iii) Footpath alongside Colton Rd
 - iv) Any footpath/Rights of Way issues
 - v) Overgrown hedges on Bellamour Way and roadside at Hamley Heath
 - vi) State of service road from Martlin Lane to sewage works
 - vii) Potentially diseased ash trees by B5013 towards Admaston
- b) To report on items arising at or since the last meeting:
 - i) Update on issues raised by parishioner during Public Participation at June meeting
 - ii) Email of 3/7 from parishioner to County Cllr about uneven pavements at top of High St

- iii) Email of 22/8 from parishioner reporting bricks & stones built up on top of the weir
- iv) Email of 23/8 from parishioner requesting improved accessibility on footpaths around Colton, including kissing gates to replace stiles where possible.
- v) Overgrown hedge near Cregneebar on Hollow Lane

9. To consider any further action required on proposed new village gating/signs

10. To receive update on enquiries into status of village defibrillator and consider if any further action needed

11. Correspondence

To note items of correspondence received and agree any actions required:

- a) LDC – Arrangement of play area inspection in September, to be invoiced to PC (Emails)
- b) SCC – Mobile library visits to Colton restarted (Email)
- c) LDC & Lichfield Cathedral – Multi-faith Covid Remembrance and Recovery event on Sunday 26th September (Email invitation for Chairman & Clerk)
- d) LDC – Community Games in Lichfield on 18th & 19th September in Beacon Park, in celebration of Commonwealth Games 2022, for anyone to try out various sports (Email)
- e) NHS – Survey of views on Community Diagnostic Hubs in Staffordshire (Email, circulated to cllrs and others)
- f) LDC – Lichfield District Local Plan 2040 consultation (until 30th August) (Email, circulated to cllrs)
- g) HS2 – Government response to consultation on High Speed Rail (West Midlands – Crewe) Act 2021 (Email, circulated to cllrs)
- h) HS2 – Festival of Archaeology (Emails); Improved local webpages with contents of HS2 in Staffs website now incorporated within In Your Area section of HS2 website (Email, sent to parish magazine)
- i) Sustainability Matters Stafford – Questionnaire about managing roadside verges for wildlife (Email, circulated to cllrs and others)
- j) CPRE – Summer newsletter including article about Staffordshire Way – SCC now backing CPRE promotion campaign and prioritising repairs (Email)
- k) Commissioner’s Office – Getting in touch with the Police and Crime Commissioner including special contact email for local councillors to use (Email, circulated to cllrs)
- l) Rural Housing Alliance – Parish Councillors’ Guide to Rural Affordable Housing (Email, circulated to cllrs)
- m) LDC – New recycling options agreed in principle, to reduce contamination, including residents separating paper and card from glass, plastic and cans and provided with extra bin or bag. Proposed change will not happen before Summer 2022 (Email)
- n) SCC Health & Care Directorate – Extending the ‘Let’s Beat Loneliness Together’ campaign with parish councils (Email, circulated to cllrs)
- o) Together we’re Better Team – Update on NHS 111 First Programme (Email, circulated to cllrs)

- p) SLCC – Information about plans for Queen’s Jubilee weekend including beacons and Big Jubilee Lunch (Email)
- q) SPCA – Weekly bulletins (Emails, circulated to cllrs)

12. Committees

To receive any update from Burial Ground Committee

13. Finance and audit

- a) 2020/21 Accounts - To note the submission of the Certificate of Exemption (AGAR Part 2) to the external auditors on 26th June and the information available on the PC website
- b) 2020/21 Accounts - To note that the period for the exercise of electors’ rights (28th June to 6th August) was completed with no enquiries
- c) 2021/22 Accounts – To note Interim Audit visit by Internal Auditor being arranged for October/November
- d) War Memorial - To consider progress on regular inspection and estimate of re-instatement value for insurance
- e) To receive update from Clerk and Chairman on their review of the Risk Assessment and following up on issues raised, including providing for absence of Clerk, employment contract for Clerk, destruction of redundant confidential paperwork and use of cloud storage

14. Parish Council matters

- a) To confirm membership or representation on committees and external bodies – Nigel Parry joined VHMC as trustee; information from SPCA
- b) To update on arrangements for informal meeting, initiated by Mavesyn Ridware PC, to discuss common matters and meet their new clerk
- c) To update on progress with renewal of Heathway grazing licence
- d) To discuss improving village noticeboards and possible bench at top of High St
- e) To consider ideas/scope for working towards a carbon neutral parish
- f) To register any interest in SPCA and other training courses
- g) To confirm certain dates within calendar of meetings for 2021/22 municipal year
- h) Date of next meeting – Wednesday 6th October at 7.30pm