

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 3rd MARCH 2021 AT
7:30 PM BY ZOOM VIDEO CONFERENCE**

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of public may address meeting hereafter).

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 3rd February by video conference
4. To co-opt new councillors Mel Havelock-Crozier and Nigel Parry
5. To receive Declarations of Acceptance of Office
6. Chairman's Announcements
7. Payments
 - a) To confirm the payee name for the following payment ratified at the last meeting:
 - i) 1837 St Mary's Primary School PTFA - £600.00
Donation in support of various projects, due to Covid lockdown
 - b) To approve the following payment:
 - i) 1839 Alison James – Clerk's salary, March (239.82); Home working expenses, 4 weeks, 6 Feb – 5 Mar (16.00); Re-imburement for printer cartridges (36.47) and 1st class stamps (5.10); Mileage for March20 – Feb21 (45.00) £342.39

(Total new payments above, for approval this month = £342.39)

8. HS2

To consider any developments and agree any action required including

- a) Royal Assent for Phase 2a and availability of Community and Business Funds
- b) Further HS2 consultation on impacts of Phase 2a and response to Sarah Mallen
- c) Minutes of Annual Meeting between HS2 and councils affected by Phase 2a
- d) Phase 2a newsletters including Ground Investigation works and offer of presentation

9. Planning Matters

- a) To note the following applications and any more recent applications and make observations to the Planning Authority:
 - i) 21/00301/FUH – Lea Hall Farm Cottage, Lea Lane, Rugeley – Single storey side and rear extensions and various alterations to form kitchen, utility, lounge, entrance hall, laundry room and re-alignment of drive; also 21/00302/LBC for works to listed building to enable the above
 - ii) 21/00309/PND – The Brookland, Blithbury Rd, Colton – Prior Notification: Change of Use from Offices (Class B1) to a 3 bedroom dwelling (Class C3)

- iii) 21/00375/FUH – Griffin Lodge, Bellamour Way, Colton – Replacement of 4 north facing windows and 1 west facing window; also 21/00376/LBC for listed building consent
- b) To report on any recent decisions of the Planning Authority
- c) To consider any further action required on application 18/01303/FULM – Proposed gas fired power station on Land North of Bellamour Lane
- d) To consider any action required concerning proposed solar farm project at Colton Mill Farm & Cawarden Springs Farm
- e) To consider any other current planning/enforcement issues

10. Finance and audit

- a) To receive update from Clerk on actions required after interim 2020/21 audit by Alan Toplis including reviews of Financial Regulations and Risk Assessment
- b) To decide if any amendments are needed to Financial Regulations for additional powers to be delegated to the Clerk to keep essential services running in unforeseen circumstances such as the Covid pandemic
- c) To receive report of income and expenditure for year to date against budget and projected financial position at year end
- d) To consider the earmarking of reserves required at end of financial year
- e) To update bank mandate to include new councillors
- f) To consider email from PCC treasurer about Parish Magazine costs in 2020 and approach for 2021
- g) To agree the terms of instruction for TGM for 2021

11. Highways & Footpaths

- a) To report on progress and agree any action required:
 - i) Flooding including Blithbury Road and Colton Road by the Yorkshireman and further feedback to Environment Agency
 - ii) Enquiries into possible dredging or de-silting of Moreton Brook below weir
 - iii) Drain and gully clearance around the parish
 - iv) Blocked drains under Bellamour Lane bridge
 - v) Footpath alongside Colton Rd
 - vi) Any other footpath issues – Overgrown hedge on footpath 49
 - vii) Safety on corner at junction of Blithbury Rd and Hollow Lane – SCC Highways’ response to online report
 - viii) Progress with Litter picking initiative
 - ix) Possible additional gritting e.g. High Street
 - x) Removal of fallen tree over Moreton Brook below weir
 - xi) Overgrown hedge on Heathway

12. To consider progress and further action required on proposed new village gating/signs

13. To consider request from VHMC for PC to pay for consultant’s advice on badger setts on Village Hall field near Nature Reserve

14. Correspondence

To note items of correspondence received and agree any actions required:

- a) SCC - Regular updates on community testing for Coronavirus (Emails)

- b) SCC – Staffordshire Libraries Update for March including new telephone IT support service, Reading Friends and various online events (Email)
- c) HS2 – Applications sought from residents on Phase 1 and Phase 2a route to serve as Local Community Representatives on the Construction Commissioner Steering Group (Email)
- d) LDC – Various information about funding opportunities for local voluntary groups and organisations (Emails)
- e) Staffordshire Lieutenancy – Looking for nominations for honours for local unsung heroes (Email)
- f) LDC – Consultation on long-term car parking options for Lichfield city centre, closing date 21st March (Email)

15. Committees

To receive any update from Burial Ground Committee – Proposed copying of Open Burial Ground plan

16. Parish Council matters

- a) To update on progress with renewal of Heathway grazing licence
- b) To agree arrangements for duck race in village in 2021
- c) To update on request from parishioner as to whether there is any land in the parish that could be made available for allotments
- d) To consider whether to arrange another hanging basket competition
- e) To agree arrangements for the upkeep of the phone box
- f) To discuss communication between councillors and clerk
- g) To register any interest in SPCA training courses and consider possible bespoke council training course
- h) To discuss arrangements for any Parish Assembly and the Annual Meeting
- i) To note date of next PC meeting – Wednesday 7th April at 7.30pm