

**COLTON PARISH COUNCIL MEETING, WEDNESDAY 2nd SEPTEMBER 2020
AT 7:30 PM BY ZOOM VIDEO CONFERENCE**

PUBLIC PARTICIPATION (Maximum of 20 mins at the beginning of the meeting to hear public questions and comments)

(No member of public may address meeting hereafter).

BUSINESS AGENDA

1. To note attendance and receive apologies for absence
2. To receive declarations of interest
3. To approve minutes of meeting held on 15th July 2020 via Zoom video conference
4. To review councillors' attendance requirement
5. Chairman's Announcements
6. Payments

- a) To ratify the following payments, previously approved by councillors by email due to Coronavirus pandemic and August break:
 - i) 1812 TGM – Grass cutting, July – Closed BG, 2 cuts (90.00); Village Hall, 2 cuts (184.00); Stockwell Heath, 1 cut (30.00); Heathway footpath, 1 cut (45.00) plus VAT £418.80
 - ii) 1813 Alison James – Clerk's salary, August (233.38); Home working expenses, 5 weeks, 18 July-21 Aug (20.00); Re-imburement for Zoom licence, 26 July-25 Aug (14.39) £267.77
- b) To approve the following payments:
 - i) 1814 Toplis Associates – Internal audit, 2019/20 including VAT £136.20
 - ii) 1815 Vision ICT – Website hosting & support, Oct20 – Sept21 including VAT £150.00
 - iii) 1816 SPCA – 'Creating accessible documents' training for Clerk £40.00
 - iv) 1817 Alison James – Clerk's salary, September (233.38); Home working expenses, 2 weeks, 22 Aug – 4 Sept (8.00); Re-imburement for Zoom licence, 26 Aug – 25 Sept (14.39) £255.77

(Total new payments above, to approve this month = £581.97)

7. HS2

To consider any developments and agree any action required.

8. Planning Matters

- a) To consider any recent applications and make observations to the Planning Authority.
- b) To report on any recent decisions of the Planning Authority including 19/00753/OUTMEI - Developments at Rugeley Power Station site.
- c) To consider any further action required on application 18/01303/FULM – Proposed gas fired power station on Land North of Bellamour Lane

9. Highways & Footpaths

- a) To report on progress and agree any action required:
 - i) Flooding including Blithbury Road and Colton Road by the Yorkshireman
 - ii) Blocked drains at Stockwell Heath
 - iii) Footpath alongside Colton Rd – email of 13/8 from parishioner and e-petition response from SCC

10. To consider request from PCC for contribution to cost of mowing Pedley's Croft

11. To consider options for replacing potted plants at War Memorial

12. Correspondence

To note items of correspondence received and agree any actions required:

- a) LDC – Parish Forum meeting on 17th September, 6pm-8pm, by Zoom to be training on the new LGA Model Code of Conduct (Email circulated to cllrs)
- b) SPCA – Various training courses available for Clerks and Councillors (Email circulated to cllrs)
- c) SLCC – Virtual Training Festival for Clerks, 12th -16th October, £25 plus VAT
- d) LDC – Electoral Registration: The Annual Canvass and Canvass Reform (Email circulated to cllrs)
- e) Her Majesty's Lord Lieutenant of Staffordshire – Thank you card and letter to all those around the County who have helped during the Covid-19 pandemic (Email circulated to cllrs and card received in post)
- f) LDC – Local funding opportunities (Email circulated to cllrs)
- g) Marie Curie charity – Request for funding for Emergency Appeal for their nursing service for those with terminal illness (Email circulated to cllrs)

13. Finance and audit

To note submission of Certificate of Exemption for 2019/20 and consider any other audit matters arising.

14. Parish Council matters

- a) To consider request for further PC representative on the VHMC.
- b) To note date of next meeting – Wednesday 7th October at 7.30pm