

Colton Parish Council

Prepared by: ALISON JAMES, CLERK
Name and Role (Clerk/RFO etc)

Date: 4.6.21.

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 31/03/2021		
	Cash in Hand 01/04/2020	41,519.00
	ADD Receipts 01/04/2020 - 31/03/2021	12,882.12
		54,401.12
	SUBTRACT Payments 01/04/2020 - 31/03/2021	13,141.30
A	Cash in Hand 31/03/2021 (per Cash Book)	41,259.82
	Cash in hand per Bank Statements	
	Petty Cash 31/03/2021 27.90	
	Capital reserve 31/03/2021 3,117.50	
	Business reserve 31/03/2021 38,431.81	
	Current account 31/03/2021 25.00	
		41,602.21
	Less unrepresented payments	342.39
		41,259.82
	Plus unrepresented receipts	0.00
B	Adjusted Bank Balance	41,259.82
A = B Checks out OK		

Colton Parish Council
Uncashed payments/transfers out (All banks)
(Upto 31/03/2021)

Voucher	Date	Cheque No.	Description	Total	Bank
112	03/03/2021	1839	Clerk's salary - March	239.82	Current account
113	03/03/2021	1839	Home working expenses	16.00	Current account
114	03/03/2021	1839	Printer cartridges	36.47	Current account
115	03/03/2021	1839	6 x 1st class stamps	5.10	Current account
116	03/03/2021	1839	Mileage Mar20 - Feb21	45.00	Current account
			Total—————	342.39	

Colton Parish Council
RECONCILIATION - Current account

From Accounts	(£317.39)
Payments not cashed Add	£342.39
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£25.00

Colton Parish Council
RECONCILIATION - Business reserve

From Accounts	£38,431.81
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£38,431.81

Colton Parish Council
RECONCILIATION - Capital reserve

From Accounts	£3,117.50
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£3,117.50